

TENDER FORM/C&S/1

**GOVERNMENT OF TRIPURA
OFFICE OF THE EXECUTIVE ENGINEER
RURAL DEVELOPMENT DEPARTMENT
R.D SANTIRBAZAR DIVISION
SANTIRBAZAR, SOUTH TRIPURA**

- 1) **Tender items:** Hiring charges including strutting, propping etc for complete centering & shuttering work and dismantling .removal of the same for various Constructions works under R.D Santirbazar Division and different Blocks under the jurisdiction of R.D Santirbazar Division as per direction of Engineer-In-Charge.
- 2) **Relevant PNIT No & DNIT No:** PT-VI/EE/RD/STB/18-19 Dt- 11-07-2018.
DT-V/C & S (3rd Call)/ EE/RD/STB/ 18-19 Dt-11-07-2018.
- 3) **Eligibility of the bidder:-** Resourceful & Bonafied Indian citizen having experience in centering & shuttering work and holding license or certificate from labour/appropriate department or institution on similar work can only participate in the tender.
- 4) **Necessary enclosures along with tender :**(i) Valid trade license (ii) Valid PTCC (iii) valid GST registration certificate (iv) Earnest Money (Rs.30,000.00) to be deposited in the shape of D call / Nationalized bank draft in favour of the Executive Engineer, RD Santirbazar Division, Santirbazar, South Tripura. **All papers should be attested by any Gazetted Officer.**
- 5) **Value of Tender Form:** Rs.1000.00 (Rupees One Thousand only) (Non refundable) in the form of demand draft.
- 6) **Tender dropping place:** In the specified tender box, kept in the undersigned's office.
- 7) **Date of floating of tender:** 11.07.2018.
- 8) **Tender form:** No tender form will be sold. Tender form is to be downloaded from the website <http://tripura.gov.in/>& <http://rural.tripura.gov.in/>. by eligible bidders.
- 9) **Last date & time of dropping of tender:** Up to 03.00 pm of 31.07.2018
- 10) **Probable Date of opening of tender:** At 03.30 PM on 31.07.2018 in the office chamber of the undersigned if possible (Interested bidder may remain present during opening of tender).
- 11) **Informal and formal declaration of received tenders:** In the time of opening formal/ informal declaration is not possible. It will be declared after the detailed scrutiny.
- 12) **Total written pages including this page:** 11(Eleven)

Signature of Bidder

Sd-
Executive Engineer
R.D. Santirbazar Division

DECLARATION

I do hereby declare that I have personally gone through the relevant Detailed Notice Inviting Tender (DNIT) and understood all the clauses, specifications of tendered items, instruction of the DNIT and having been fully satisfied I have quoted the rate of item. This is further to certify that I have suppressed no facts in the tender which could debar me to participate into the tender. If it is revealed after opening of the tender that any fact is suppressed by me, tendering authority shall have the right to reject my tender along with other punitive action against me as per term condition of the tender. I do affirm that all the term condition of the DNIT are unconditionally accepted by me. I have no objection if any extra term condition, mutually accepted by me and purchaser is incorporated into the agreement.

(Signature of Bidder)

Signature of Bidder

Sd-
Executive Engineer
R.D. Santirbazar Division

SPECIAL SHEET (TO BE FILLED BY BIDDER)

- 1) Name of Bidder/ firm (along with Ph No / M) participating the tender:-**

- 2) Name of the person (along with Ph No / M) to be contacted :-**

- 3) Address of bidder :-**

- 4) Detail mailing / postal address incl. Ph No of bidder for correspondence:-**

- 5) Details of Earnest money deposit:-**

- 6) List of enclosures:-**

- 7) Past experience (if any):-**

Signature of Bidder

Sd-
Executive Engineer
R.D. Santirbazar Division

TENDER FORM/C&S/4

GOVERNMENT OF TRIPURA
OFFICE OF THE EXECUTIVE ENGINEER,
R.D. SANTIRBAZAR DIVISION

PRESS NOTICE INVITING TENDER NO. PT-VI/EE/RD/STB/2018-19 DATED 11.07.18

The undersigned, on behalf of the Governor of Tripura, invites DNIT wise separate sealed tender for procurement of the following items from the eligible bidders up to **31.07.18 (3 PM)**. Tender should only be dropped in the specific tender box kept in the office chamber of the undersigned. Tender form is to be downloaded from the website <http://tripura.gov.in/> & <http://rural.tripura.gov.in/> by eligible bidders. Any subsequent corrigendum will be available in the website. **Cost of the tender form is Rs. 1000.00(One Thousand only)**, to be submitted along with tender in the form of demand draft (non – refundable). **If possible tender may be opened on 31.07.2018 at 03:30 pm.** Interested bidders or their representatives may remain present during opening of tender.

DNIT No, Item, Earnest money and Eligibility of the bidder:-

<i>Sl No</i>	<i>DNIT No.</i>	<i>Item</i>	<i>Earnest money</i>	<i>Eligibility of the bidder</i>
1	2	3	4	5
1	DT-I/R.C.C PILE(3 rd Call)/EE/RD/STB/18-19 Dt-11.07.2018	R.C.C Piling at various Const. works.	Rs 30,000.00	As per mentioned in DNIT.
2	DT-II/PEA-GRAVEL (3 rd Call) /EE/RD/ STB/18-19 dt-11.07.18	Specified best quality pea-gravel(2 mm - 4.75 mm nominal size)	Rs 30,000.00	
3	DT-III/HG & PM (2 nd Call)/EE/RD/STB/18-19 dt- 11.07.2018	Various Hardware goods & petty materials.	Rs 30,000.00	
4	DT- IV/SA (3 rd Call)/ EE/RD/STB/ 18-19 dt-11.07.18	1 ST category Stone aggregate (Nominal size-20 mm / 12.5 mm)	Rs 30,000.00	
5	DT-V/C & S (3 rd Call)/ EE/RD/STB/ 18-19 Dt-11-07-2018.	Hiring charges including strutting, propping etc. for complete centering & Shuttering work.....	Rs 30,000.00	
6	DT- VI/EFW (3 rd Call)/ EE/RD/STB/ 18-19 dt-11-07-18.	Earth filling/cutting work.	Rs 30,000.00	

Note:-

NO NEGOTIATION WILL BE CONDUCTED WITH THE LOWEST BIDDER

For and on behalf of the Governor of Tripura.

Sd-
Executive Engineer
R.D. Santirbazar Division
Santirbazar, South Tripura

Signature of Bidder

Sd-
Executive Engineer
R.D. Santirbazar Division

TENDER FORM/C&S/5

MEMO NO.F.7 (1)/EE/RD/STB/TENDER/18-19/488

DATED:-11.07.18

Copy to: -

1. The District Magistrate & Collector, Belonia, South Tripura for kind information.
2. The Director, ICAT Dept. Agartala for kind information.
3. The Chief Engineer, Rural Development Department, Tripura for kind information.
4. The Superintending Engineer, R. D. 2nd Circle, South Tripura, Udaipur for kind information.
5. The Executive Engineer, R. D. Satchand/ Amarpur/Udaipur Division with request to display in their office Notice Board.
6. The Executive Engineer, R. D. Agartala, Bishramganj, Teliamura Division with request to display in their office Notice Board.
7. The Executive Engineer, R. D. Kumarghat, Kanchanpur Division with request with request to display in their office Notice Board.
8. The Executive Engineer, R. D. Ambassa, Manu Division with request to display in their office Notice Board.
9. The Executive Engineer, Store Division, R.D Department for taking action to upload in the website
<http://tripura.gov.in/> & <http://rural.tripura.gov.in/>.
10. The B.D.O, Bokafa/ Rajnagar/ Hrishyamukh / Jolaibari / B.C Nagar Block with request to display the same in their office Notice Board for wide publicity.
11. The Secretary/President of Contractor Association of Santirbazar/Belonia for information
12. Tender File No. F.7 (1)-EE/RD/STB/TENDER/18-19 for record.
13. This office notice board for information of Tenderers.

Sd-
Executive Engineer
R.D. Santirbazar Division

Signature of Bidder

Sd-
Executive Engineer
R.D. Santirbazar Division

TENDER FORM/C&S/6

SPECIAL TERMS AND CONDITION [SAND'S TENDER]

1. Only Nails, dhari, polythene, binding wire will be issued from the Department. All other related materials must be arranged by the bidder. All materials that will be used in centering & shuttering work should be of standard quantity.
2. The materials that will be issued from the Department must be under safe custody of the bidder. If any issued materials are lost then recovery as per double issue rate will be made.
3. Complete centering & shuttering work to be done as per approved design, drawing and direction of the Engineer-in-charge.
4. Centering & shuttering to be done for any construction work (building, culvert, bridge etc).
5. Shuttering shall be wooden planking of 30 mm minimum thickness / water proof or film coated ply of 12 mm minimum thickness. Size of wooden batten will be 3" x 2" or more as per direction of the Engineer-in-charge. For bridge work required materials as per direction of the Engineer-in-charge.
6. Shuttering shall be supported on battens and beams and props of vertical ballies/steel (at the discretion of tendering authority) properly cross braced together so as to make the formwork rigid.
7. The formwork shall be sufficiently strong and shall have camber so that it assumed shape after deposition of the concrete and shall be able to resist forces caused by vibration of live load on men working over it and other incident loads associated with it.
8. The Shuttering shall have smooth and even surface and its joints shall not permit leakage of cement grout.
9. If at any stage of work during or after placing concrete in the structure the formwork sag or bulges out beyond the required shape of the structure the concrete shall be removed and work redone with fresh concrete and adequately rigid formwork at the bidder own cost.
10. Details of Centering & Shuttering shall be subject to the approval of the Engineer-in-Charge.
11. The props shall consist of ballies. Ballie's shall have 100 mm diameter measured at mid length and 80 mm at thin end and shall be placed at 600-750 mm spacing. These shall rest squarely or wooden sole plates of 40 mm thickness and minimum bearing area of 0.10 sqm lay on ground. Double wedge shall further be provided between the sole plate and wooden prop so as to facilitate tightening and easing of shuttering without jarring the concrete.
12. The timber used for shuttering shall not be dry as to absorb water from concrete and swell and bulge nor so green or wet as to shrink after erection. Kail/Jai wood or such other kind of timber which is not affected appreciably by its contact with water shall be used. The timber shall be accurately sawn and planed on the sides and the surface coming in contact with concrete.
13. The chamfers, leveled edges and molding shall be made in the form itself. Opening for clamps and other fitting connected with services shall be provided in the shuttering as directed by the Engineer-in-charge.
14. The shuttering for beams and slabs have camber of 4 mm per meter (1 in 250)
15. The form shall be so assembled as to facilitate easing and removal of their various parts in proper sequence without jarring the concrete. In a slab and beam construction sides shall be stripped first, then the underside of slab and lastly that of the beam.
16. Forms shall be eased carefully in order to prevent the load being suddenly transferred to concrete.
17. Dismantling of the shuttering work to be done after specified period as per instruction of the Engineer-in-charge. After completion of work all materials to be removed from the worksite within 3(three) days.
18. Measurement shall be taken of the area of shuttering in contact with the concrete surface.
19. All tools & plants, labour including their storage, accommodation for execution of the work has to be arranged by the bidder. Engaged labour to be provide facilitate as per Tripura labour act & labour act will be force for the work.
20. The successful bidder shall have to maintain one register in which all activities like details of every bit work down, number of various categories of works engaged, materials used, materials brought, position of drawings received/pending details of hindrances effecting delay if any etc. so that at any point of time, it can be assessed whether the progress i/c deployment of required man and materials by the successful bidder is satisfactory or not. Similarly the delay with reasons vis-à-vis extension of time can also be accessed. The register shall be got signed by the Implementing Officer/Supervising Officer. Time extension will be granted only in respect of established hindrance for which bidder is not responsible.
21. The successful bidder shall his own arrangements for storage of all materials at his own cost & risk.
22. If required the successful bidder shall have to produce forest clearance certificate from the DFO of concerned area, in respect of extraction of any forest product for utilization in work under this contact, before final payment and/or/refund of security deposit. If any complaint arises from DFO, then unpaid royalty if any will be recovered from the pending liabilities of the successful bidder as per demand of DFO.
23. Tentative quantity against each item may be considered as 1500 sqm. But it is most tentative. Quantity against a particular area or item may be increased/decreased/nil. Successful bidder shall not have any claim against ordered quantity. Successful bidder shall to execute any ordered quantity. Actual Volume of work will be as per requirement of a particular area.

Signature of Bidder

Sd-
Executive Engineer
R.D. Santirbazar Division

TENDER FORM/C&S/7

ANNEXURE (C & S)

Quoted Rates per unit incl. all taxes & charges (GST, IT, forest royalty, loading, unloading, carrying, stacking, counting charges up to the work site of any block area under the jurisdiction of RD Santirbazar Division etc) (Rates are to be quoted in word as well as figure).

SI No	Name of item	Unit	Quoted Rate per sqm incl. all taxes & charges (GST, IT, forest royalty carrying, loading, unloading, stacking, counting charges etc) to complete the work within the below mentioned block area.				
			<i>Bokafa</i>	<i>Jolaibari</i>	<i>Rajnagar</i>	<i>B.C.Nagar</i>	<i>Hrishyamukh</i>
<i>1</i>	<i>3</i>	<i>4</i>	<i>5</i>				
			<i>Bokafa</i>	<i>Jolaibari</i>	<i>Rajnagar</i>	<i>B.C.Nagar</i>	<i>Hrishyamukh</i>
1	Centering shuttering including strutting, propping etc. and removal of form work for:						
	a)Retaining walls, return walls, walls (any thickness) including attached pilasters, but-tresses plinth and string courses fillets etc.	SQM					
2	Centering shuttering including strutting, propping etc. and removal of form work for:						
	a)Foundations, footings, bases for columns etc. for mass concrete with timber plank	SQM					
	b)Foundations, footings, bases for columns etc. for mass concrete with steel formwork	SQM					
	c)R.C.C. Cast-in-situ Shelves	SQM					
	d)Walls (any thickness) including attached pilasters, buttresses, plinth and string courses etc. using shuttering ply	SQM					
	e)Suspended floors, roofs, landings, balconies and access platform with timber planks	SQM					
	f)Suspended floors, roofs, landings, balconies and access platform with 12 mm thick shuttering ply	SQM					

Signature of Bidder

Sd-
Executive Engineer
R.D. Santirbazar Division

TENDER FORM/C&S/8

	g)Suspended floors, roofs, landings, balconies and access platform with M.S. plates and props	SQM					
	h)Lintels, beams, plinth beams, girders, bressumers and cantilevers with shuttering ply	SQM					
	i)Lintels, beams, plinth beams, girders, bressumers and cantilevers with wooden plank	SQM					
	j)Columns, Pillars, Piers, Abutments, Posts and Struts with shuttering ply	SQM					
	k)Columns, Pillars, Piers, Abutments, Posts and Struts with wooden plank	SQM					
	l)Columns, Pillars, Piers, Abutments, Posts and Struts with M.S. shutters	SQM					
	m)Circular Columns with ply shutters	SQM					
	n)Stairs (excluding landings) except spiral-staircases with wooden plank	SQM					
	o)Spiral staircases (including landing) - cast-in-situ with ply	SQM					
	p)Arches upto 6 m span	SQM					
	q)Domes upto 6 m span	SQM					
	r)R.C.C.Chimneys and shafts	SQM					

Signature of Bidder

Sd-
Executive Engineer
R.D. Santirbazar Division

TENDER FORM/C&S/9

	s)Vertical and horizontal fins individually or forming box louvers band, facias and eaves boards.	SQM					
	t)Edges of slabs and breaks in floors and walls under 20 cm. wide	SQM					
	u)Edges of slabs and breaks in floors and walls above 20 cm. wide	SQM					
	v)Weather shade, Chajjas, corbels etc., including edges.	SQM					
	w)Small lintels not exceeding 1.5m clear span, moulding as in cornices, window sills, string courses ,bands,copings,bed plates,anchor blocks and the like.	SQM					
	x)Cornices and mouldings	SQM					

Signature of Bidder

Sd-
Executive Engineer
R.D. Santirbazar Division

TENDER FORM/C&S/10

General Terms and Conditions

1. Eligible and interested bidders should drop complete and sealed tender in the tender box as stated in the 1st page of DNIT. Each and every page (including blank pages) of tender format should be signed by the bidder which will be part and parcel of the tender. Attested photocopies of valid documents as per direction of tender should invariably be enclosed with the tender and otherwise the tender will be rejected. Related Paper in support of eligibility condition must be enclosed (compulsory condition) along with tender. **However after opening of tender, tendering authority reserves the right to ask 1st lowest bidder to submit required paper (except compulsory paper) if not enclosed along with tender.** No unwanted paper should be enclosed with tender. Bidder must write the concerned DNIT number, bidder's own name and address very clearly in the cover of the sealed envelope. If any bidder do not write the concerned DNIT number, his/ her tender will not be accepted and opened. Further if any bidder quote different DNIT Number, his / her tender will be opened along with quoted tender and naturally that tender will also be rejected.

Tender complete and sealed may be sent to the tendering authority by post (registered with A/D) which should invariably be reached to the tendering authority within specified period as stated in the 1st page of tender form.

2. Bidder must deposit required Earnest Money as stated in the 1st page of DNIT in the shape of Deposit at call / bank draft in favour of the undersigned on any Bank of India . Without EMD in appropriate shape the tender will summarily be rejected.

3. The successful bidder (to be told supplier or contractor while supply order/ work order will be issued) shall have to deposit 5% of value of supply order/ work order or Rs.1.0 lac whichever is lesser in favour of the undersigned in appropriate shape as desired by the authority within 3 (three) days from the date of receipt of supply/ work order and sign a formal agreement with the authority within allowed period as per supply/ work order. But in no case security money deposit should not be less than the deposited earnest money. In that case deposited earnest money will automatically be converted into security money.

4. Bidder may be asked once or more by the undersigned for negotiation/ justification/ analysis of quoted rates after opening of the tender.

5. (i) If any bidder surrender their quoted rate immediate after dropping and before opening, 10% deposited EMD will be forfeited.

(ii) If surrenders after opening but before negotiation call, 25% will be forfeited and the bidder will not be allowed to participate in any future tender of this office.

(iii) If the bidder fails to respond negotiation call/ justify their quoted rate on the basis of analysis or surrender their rate after negotiation but before finalization, 50% EMD will be forfeited and the bidder will not be allowed to participate in any future tender of this office.

(iv) If surrenders after approval of rates but before issuance of supply/ work order 75% EMD will be forfeited and the bidder will not be allowed to participate in any future tender of this office.

(v) If surrenders after issuance of supply/ work order or fails to sign agreement depositing security money in time, deposited EMD to the full extent will be forfeited and the bidder will not be allowed to participate in any future tender of this office.

(vi) If after agreement, supplier/ contractor fails to arrange supply/ complete work as per specification in time, authority who has signed the agreement shall rescinded the agreement, cancel the issued work/ supply order and forfeit deposited earnest money / security money to the full extent after allowed period is over without serving any show cause notice to the supplier/ contractor.

Signature of Bidder

Sd-
Executive Engineer
R.D. Santirbazar Division

TENDER FORM/C&S/11

(vii) Further, if it is seen that supplier/ contractor supply/ execute the order partially and the authority get the work done engaging other agency at different rate, the difference of amount will also be incurred from the supplier/ contractor's pending bill/ Earnest money deposit/ security money deposit in connection with relevant work or any other work without any correspondence with the supplier/ contractor. In addition to above punitive action, errant supplier/ contractor will not be allowed to participate in any future tender of this office.

6 Approved rates will remain valid up to 1 year from the date of approval of rates. No advance payment will be made and the payment will only be made if supplier/ contractor raise bill to the paying authority in appropriate fashion and if fund in the specific head of account is available with the paying authority only.

Necessary statutory deduction (income tax, GST) will be deducted from the bill at source and necessary TDS will be provided by the undersigned.

7. Rate must include all taxes and charges and to be quoted in the specified annexure of the tender form. Any overwriting / correction etc should duly be initialed by the bidder. Any clarification/ explanation if any regarding the tender should be sought from the undersigned before dropping of tender.

8. Bidders may use extra sheet to explain specification/ design and enclose after signature with the tender.

9. Quantity as mentioned in the DNIT is most tentative which may be nil/ decrease/ increase. Bidder shall have to execute any ordered quantity.

10. If last date of tender dropping become suddenly holiday or normal activities of office works get disrupted due to any strike/ natural calamity the last date of dropping may be deferred to next working date as per decision of the authority. In this regard decision of the tendering authority to defer or not to defer is final.

11. Interested bidders may inspect the DNIT in the office of the tendering authority upto the specified period as mentioned in the first page of the tender form. Any clause not included in the DNIT but accepted by both the party mutually should also be a part and parcel of the agreement.

12. If necessary, total order may be divided amongst more than one bidder at the approved rates. It is not the right of bidder who has not been first lowest but discretion of the undersigned to take decision in this regard.

13. Any conditional discount or other extraneous terms & conditions from bidder's end will not be entertained and tender will be declared as informal.

14. Materials should be inspected by the departmental inspection committee / Engineer-in-charge. Decision of committee or Engineer-in-charge to accept / reject the supplied stores is final.

15. Any ordered quantity should be executed positively **within 15 days** from the date of issuance of supply order. The supplier should have sufficiently ready stock so that materials can be supplied as and when required.

16. Any tender not complying with the requirement / fulfill the terms and conditions of the tender will be declared as informal.

17. Tendering authority reserves the right to accept or reject any tender including first lowest bidder without assigning any reason.

18. The earnest money of unsuccessful bidders will be refunded immediately after final acceptance of tender.

19. Any clause not mentioned but subsequently mutually accepted will be a part & parcel of the agreement. Further any specification not in conformity of our requirement but subsequently mutually accepted may also be a part & parcel of the agreement.

20. Any incomplete bid should be summarily be rejected.

Signature of Bidder

Sd-
Executive Engineer
R.D. Santirbazar Division