To

The Addl. PCCF,
Forest Department, GoT

The District Magistrate & Collector,
All districts

The Chief Engineer,
PWD(R&B)/ DWS/ WR/RD etc Department

The Director / CEO,
All Line Departments

The Project Director (DRDA)
All districts

The CRM/RM/Chairman/GM
UBI / SBI / TGB / TSCB

Subject: - Minutes of the monthly R.D. Review meeting held on 14th July, 2012 at Circuit House, Agartala

Madam / Sir,

Apropos to the monthly R.D. Review meeting held on 14th July, 2012 at Circuit House, Agartala the minutes of the meeting is hereby enclosed with this letter for your kind perusal. The copy of the meeting minutes may also be downloaded from the Departmental website: http://tsu.trp.nic.in/tripurarural/.

I have been directed to request you to kindly review and take immediate measures on the actionable points for smooth functioning of different R.D Schemes that are being implemented through your office / department and send the ATRs positively by 7th August, 2012 so that the progress can be reviewed in the next monthly R.D. Review meeting scheduled to be held on 10th August, 2012.

Yours faithfully,

(C.K. Jamatia)
Joint Secretary to the Government of Tripura
Tele-Fax: +91381 241 5584

Copy to: -
1. P.S to the Hon’ble R.D. Minister for kind information of the Hon’ble R.D. Minister
2. P.S to the Secretary, RD for kind information of the Secretary, RD
3. The Deputy Secretary, RD for information
4. The Asstt. PO & I/c, AFCL, Agartala for information
5. The CEO, SoSSMBC for information

Enclosure: Copy of the minutes of the monthly R.D. Review meeting held on 14th July, 2012
Minutes of the proceedings of the monthly R.D. Review meeting hosted by Hon’ble R.D. Minister and Secretary, RD with all DM & Collectors, all Directors of Line Departments and Bankers as participants.

The monthly R.D. Review meeting for the month of July, 2012 was held on 14.07.2012 under the chairmanship of Hon’ble R.D. Minister in Agartala, Circuit House. List of participants present in the meeting is enclosed in the annexure.

At the very onset Secretary, RD welcomed everyone and started the proceedings of the meeting. The decisions that were taken in the meeting are as follows:

A. MGNREGA:

i. Performance of Line Departments:

Secretary, RD lauded the performance of Line Departments during last year and said that almost 35% of MGNREGA money went to the Line Departments, therefore the Line Departments should strive towards increasing their absorptivity so that more funds may be given to them in future. However DM (S) lamented that even after his best efforts, the monthly developmental meetings of South district are not always adequately represented by Fishery, ARDD and Sericulture Departments. The Directors of these Departments were requested to seriously look into the matter. Director Horticulture stressed the need for approving the use of seeds for augmenting orange plantation. Horticulture Department was requested to come up with comprehensive schedule of rates (SoRs) for procuring different materials required for executing Horti-Projects in the entire State. DM (D) stressed the need for promoting new plantation projects in Dhalai but Agriculture Department is not ready to take any funds for doing that. Therefore, Secretary, RD felt that this issue may be discussed with Addl. Chief Secretary for arriving at a decision. It was also felt unanimously that in no way MGNREGA funds should be put in a reduced priority by citing reasons that the Departmental projects / targets has to be fulfilled first and then only MGNREGA projects will be taken up. Hon’ble R.D. Minister therefore stressed the need for proper planning and coordination amongst all Line Departments & DMs on this matter - as in many cases it has been observed that almost similar projects are being pushed by both Line Departments (e.g. TTAADC) and DMs simultaneously in a common location (ADC areas) which is creating confusions in various quarters. Therefore, he requested Secretary, RD and all DMs to sit with all Line Departments and workout a consensus plan on requirement of funds vis-à-vis the capacity to absorb funds by the Line Departments and come up with a projection for fund requirement up to August, ’12. Projections are required for gauging the inputs e.g. fingerlings grow during rainy season (the prime time) and it has been observed that precious time is wasted in floating tenders etc for fixing the SoRs. Moreover, the Line Departments are taking up projects without getting them vetted through BAC or PS or Gram Sabha, therefore
Hon'ble R.D. Minister requested all Line Departments to positively get their projects approved this time by BAC/PS before the end of July, '12. Lastly Secretary, RD requested all Departments to go for a hike of 10% of the last year's total fund utilized to increase the absorption capacity.

[ii. Status of implementation of BC Model:]

DM (G) stressed the need for increasing the number of BCs in his districts – at present only 2 BCs are covering 3 to 5 GPs in Gomati. ADM (G) informed the house that there is an urgent need for opening a bank branch near Omph/Taidu, accordingly the request was forwarded to the bankers present in the meeting. ADM (U) pointed out that the job-card holders are not getting any interest money from their accounts. Moreover the bankers are sometimes unethically deducting outstanding loans etc from the accrued wages in the job-card holders’ accounts without their knowledge. Secretary, RD raised serious concern over this issue and warned the bankers that this will be brought to the notice of banking ombudsman if it is not checked immediately. ADM (N) raised the issue of delay in payment due to interbank fund transfer – its taking almost 20 to 25 days to transfer funds between banks. Hon'ble R.D. Minister said that by any means wages have to be paid to the workers within a fortnight and facilities like NEFT etc should be utilized for this purpose. This requires all bankers to be on CBS (Core Banking System) platform and as TSCB is yet to get their bank CBS enabled, TSCB was requested to switch over to CBS mode by the end of September, 2012. DM (W) raised a serious issue regarding TGB – he mentioned that during implementation of e-FMS (electronic Fund Management System) in Dukli Block it was observed that TGB has been paying wages to job-card holders through accounts maintained by individual BCs and they are bypassing the CBS accounts of the bank! This is a clear case of violation of banking norms by TGB and TGB is yet to provide the CBS enabled bank account numbers of job-card holders to BDO Dukli as a result BDO Dukli is not in a position to map the account numbers in MGNREGAsoft MIS which is a prerequisite for the e-FMS rollout plan in the block. Later on other DMs have also confirmed that TGB have been doing this practice in their districts also. Therefore it was decided that TGB will rectify this glitch and immediately migrate all its BC accounts to proper CBS accounts by September, 2012. SBI Regional Manager informed the house that they will soon introduce kiosk based rural ATMs in different GPs which will permanently solve the problem of sending BCs to villages for money disbursal as the machines will be able to transact on a real-time basis and in a more efficient manner. The initiative of SBI was highly appreciated by all.

[Action: All DMs, All Line Departments]

[Action: All Bankers – TGB, TSCB, UBI & SBI]
iii. **Progress on e-FMS:**

The inability to provide proper CBS account numbers of job-card holders to PO Dukli by TGB is causing serious delay in rolling out the pilot run in Dukli Block and also for the entire project in the pilot district of West Tripura. It is envisaged that there will be 2 - 3% errors in the MGNREGASoft bank account numbers that has to be updated. Society for Entrepreneurship Development, Government of Tripura (SoFED) has been chosen as the training partner for capacity building etc on e-FMS in the pilot district and SoFED has already made remarkable progress in training & capacity building in Dukli Block. Lack of internet connectivity is another impediment in the progress of e-FMS therefore, Hon’ble R.D. Minister requested Director (Panchayat) (with whom MGNREGA funds were placed for providing BSNL WiMAX/Broadband internet connections in GPs) to complete the task of providing connectivity to all GP/VCs by August, ’12 end. Director (Panchayat) also mentioned that under Thirteenth Finance Commission (TFC) there is a provision for purchasing data cards etc for achieving last mile connectivity therefore all GP/VCs may procure data cards etc as a standby / alternative wherever BSNL internet is taking time to reach.

[Action: DM (W), Dir (P), BSNL, BDO (Dukli), SoFED & TGB]

iv. **Issues related to MGNREGASoft MIS:**

All districts were requested to send the correct OB figures for a one time correction in the MIS. Work completion rate has to be escalated to 100% in the MIS for all completed works. All expenditure pending for payment must be cleared from the MIS as there are no actual cases of payment pending for disposal anywhere. Efforts should be made to reflect 50% women participation in the MIS as mostly it has been observed that it is the women who always actively participate in the fields for doing MGNREGA works. Secretary, RD requested all DMs to sit with their BDOs to sort out their doubts including those of the Data Entry Operators (DEOs) who play a key role in proper reflection of information in MIS. Often it has been observed that due to the lack of perception of the DEOs lots of issues are cropping up everyday in the MIS which is making things difficult for everybody.

[Action: All DMs]

v. **Progress of ICT infrastructure up to GP level:**

Director (Panchayat) opined that he has designated all DPOs as Nodal Officer for looking after all matters related to setting up of ICT infrastructure up to GP level and data entry centers. Hon’ble R.D. Minister said that wherever there is lack of space etc, the infrastructure of BNRGSK buildings may be utilized and laptops that were earlier provided to those GP/VCs (without power connectivity) and which are currently lying idle may be brought back and utilized in the data entry centers.
vi. **V & MC meeting:**
Hon’ble R.D. Minister expressed the need for conducting V&MC meetings in all districts and he also requested the DMs to reconstitute the committee setup for V&MC meetings

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vii. **BNRGSK:**
Hon’ble R.D. Minister reiterated that BNRGSK projects should not be taken up wherever there are good existing structures. Constructions of new BNRGSK buildings are jeopardizing the condition of old structures that are already functioning properly.

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viii. **Achievement Booklets**
Hon’ble R.D. Minister requested all DMs to publish Booklets on district’s achievement on various RD schemes by July,’12 end. He also requested all DMs to hold joint press conference with the Zilla Sabhadhipatis while bringing out the booklets in public.

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ix. **Social Audit:**
State R.D. Department to setup a Social Audit Cell as per the recommendation of MoRD all necessary arrangements are to be made in this regard. SoSSMBC shall upload information on SA in MIS as and when they finish their work

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**B. Status of DRDAs (post formation of NRLM):**
The services of APDs shall be utilized in NRLM and for this purpose they may be re-designated. Detailed deliberations on this will be done on the proposed 20th July meeting. After getting the approval of Finance Department, all DMs will be able to recruit personnel on deputation basis for NRLM. Guidelines of NRLM & NERLP are to be examined and reviewed by all DMs for smooth rollout of these projects.

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**C. IAY:**
It was decided that DM (U) will withdraw 10% houses from exigency quota and provide that to DM (N). Hon’ble R.D. Minister reiterated that particular model design of IAY house should not be imposed on the beneficiaries only they should be asked to make their choice from the different model designs of IAY houses prepared by R.D. Engineering Wing. The beneficiaries should be given only handholding assistance to build the house of their own choice.

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**D. Socio Economic & Caste Census (SECC):**
It was unanimously decided that the timelines set from the Department has to be strictly adhered to for completion of SECC, 2011 in the State as there is a possibility that this
exercise might coincide with that of the preparation of electoral rolls. There will be a huge confusion during the disposal of claims & objections round if both the programmes coincide as disposal of claims & objections is common to both. Therefore the timeline of 1st August to 30th October, 2012 cannot be altered in any manner. Hon’ble R.D. Minister requested all DMs to give wide publicity before conducting the disposal of claims & objections round. Joint Secretary, RD requested all DMs to kindly activate all Charge Centers in their districts for completion of SECC, ’11. On 23rd & 24th MoRD has hosted a workshop on SECC, 2nd round therefore Hon’ble R.D. Minister requested Dy Director (Census) and 4 DPOs from erstwhile undivided districts to attend the program so that they may function as Master Trainers for the SECC 2nd round.

[Action: All DMs, DCO]

E. Panchayat related matters

Responding to the issue raised by DM (N) that the services of Panchayat Department are not reaching the newly created districts, Secretary, RD stated that Sr. Deputy of each of the newly created districts may be assigned the task of looking after Panchayat related matters. DM (Spj) then added further that Sr. POs may be engaged to do the file processing etc. Secretary, RD raised the issue that Departmental Proceedings against many Panchayat Secretaries are not being addressed properly due to lack of proper documents received from the DMs. Director (Panchayat) has to prepare a list of Panchayat Secretaries working in a location for long periods. Secretary, RD requested all DMs to send proposals for transferring those Panchayat Secretaries who have been serving for long periods in a particular location.

[Action: All DMs, Director (Panchayat)]

The meeting ended with a vote of thanks to the chair.
LIST OF PARTICIPANTS

1. Shri Kiran Gitte, IAS, DM & Collector, West Tripura district
2. Shri Abhishek Singh, IAS, DM & Collector, Dhalai district
3. Sri M.L. Dey, IAS, DM & Collector, Gomati district
4. Smt Tanusree Debbarma, IAS, DM & Collector, Khowai district
5. Dr. Prashant Kumar Goyal, IAS, DM & Collector, North Tripura district
6. Sri Soumitra Bandopadhyay, IAS, DM & Collector, South Tripura district
7. Sri K.D. Choudhury, IAS, DM & Collector, Sepahijala district
8. Sri T.K. Chakma, IAS, Director, I&C, HHS
9. Sri Pratapaditya Datta, IAS, Director Panchayat
10. Sri D. Chakraborty, CCF, Forest Department
11. Sri T.K. Debnath, Chief Engineer, R.D. Department
12. Sri S.N. Debbarma, Addl CEO, TTAADC
13. Sri A.K. De, Technical Director, NIC (TSU)
14. Er. K. Sarkar, Supdt. Engineer, PMGSY, PWD
15. Er. M. Das, Supdt. Engineer, O/o theCE, PWD(DWS)
17. Sri U. K. Chakma, ADM, Unakoti district
18. Sri S. Choudhury, ADM, South Tripura district
19. Mr. L.T. Darlong, ADM, Gomati district
20. Sri Santosh Karmakar, ADM, Khowai district
21. Sri Dulal Ch Das, ADM, Sepahijala district
22. Sri Tapas Roy, ADM, North Tripura district
23. Sri Animesh Debbarma, O/c Dev, O/o the DM & C South Tripura
24. Sri P.B. Jamatia, Jt. Director, Horticulture
25. Sri. Ranjit Kar, Jt Director, Panchayat Department
26. Sri A.K. Sarkar, Jt Director, Fisheries Department
27. Sri B.B Das, BDO Dukli
28. Sri Ashu Ranjan Debbarma, Dy. Director, Panchayat
29. Sri Manas Kanti Debbarma, Dy. Director, ARDD
30. Sri Umesh Das, Principal, STI, DHHS
31. Shri Pramod Pal, Regional Manager, SBI, Agartala
32. Sri P. Majumdar, HoD, TGB, Agartala
33. Sri Chandan Bhattacharya, Gr-IV Officer, TSCB
34. Sri Bimalendu Dhar, DCO, SBI, Agartala
35. Sri Satish Sengupta, State Coordinator, SoSSMBC