

**Government of Tripura**  
State Mission Management Unit  
Tripura Rural Livelihood Mission  
Rural Development Department  
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**ADVERTISEMENT**

Applications are invited from bonafide Indian Nationals for empanelment of State Resource Persons (SRP)/ Retainer Consultant(RC) in Tripura Rural Livelihood Mission (TRLM). Their services will be utilized by TRLM on part time/ requirement basis.

**1. Details are given below**

SI no.	Category	Maximum no. of person to be empaneled
1	Institution Building & Capacity Building (IB & CB) - Cluster Level Federation legal compliance of Cooperative	05
2	Social Inclusion & Social Development (SI & SD)- Food, Nutrition, Health & Wash, Gender, Special SHG's	03
3	Financial Inclusion (Bank Account, CBRM, FLC, Credit Linkage, Bank Sakhi, BC Model, Digital Finance, etc.)	03
4	Farm Livelihoods (Agriculture/ Horticulture, Value Chain Development and Marketing)	08
5	Non farm Livelihood (Micro enterprise promotion/ Bamboo/ Handloom & handicraft/ Food & beverages/ Packing/ Food processing etc).	08
6	Livestock expert (Veterinary Science/ Dairy)	08
7	Pisciculture (Fishery)	08
8	Insurance (Linkage with PMJJBY, PMSBY, APY, Livestock Insurance, Agri Insurance etc)	01
9	Knowledge Management and Communication – Translator ( English, Bengali, Kokborok, Hindi), Content/Script writer (English, Bengali, Kokborok)	02
10	Monitoring & Evaluation	02
11	MIS	02
12	Legal advisor	02
13	Procurement	02
14	Food processing & food technologist	02
15	Engineer (Mechanical)	02
16	Marketing	03

17	Agri Business specialists	03
<b>TOTAL</b>		<b>64</b>

2. Detailed particulars for each category and eligibility criteria are given in Annexure- A.
3. Application format is available in Annexure- B. Only PDF copy of the filled up and signed application is to be submitted through email to: [srp.trlm@gmail.com](mailto:srp.trlm@gmail.com). The application should not contain more than two pages.
4. Applicants should submit applications starting from 15.06.2024 and ending at 5.30 PM on 29.06.2024.
5. Applications of candidate without having the required qualification & experience etc. shall be summarily rejected. Candidates without relevant experience / educational qualification need not to apply.
6. In case Grade/ CPI/ CGPA is awarded by the board/ University instead of total marks, it is to be converted into percentage of marks following the formula adopted by the concerned Board/ University and is to be mentioned in the application form at the appropriate place.
7. The applicant should be physically and mentally fit enough to take up the strenuous job involved in the responsibility including extensive travelling.
8. Proficiency in Computer and fluency in both spoken/ written English and Bengali or Kokborok for all categories is essential. The candidate should have his or her computer for consultancy.
9. Empaneled candidates will have to work and stay in rural areas of the State as and when required by the TRLM. The candidates should be willing to travel regularly inside and outside the state, as and when required by the TRLM.
10. The candidates should be willing to attend the training, new learning and implementation of such knowledge in the field. If any candidate is unwilling to receive trainings as per the norms of the Mission then the empanelment shall be discontinued with immediate effect. The training components shall be related to communication, community development, behavioral aspects, financial inclusion, livelihoods etc.
11. The candidate should be sensitive enough related to the rural issues and problems/ problems associated with women/ gender issues/ issues associated with ST, SC, PwD or any other vulnerable section of the society.
12. The candidates should be willing to accept different guidelines, advisories and protocols of TRLM/ NRLM/ State Govt./ Central Govt.
13. Candidates should have the patience to listen different issues and initiatives of the rural poor community, the incumbent should also have patience to listen the instructions of the DMM/ BMM/ CEO/COO/ thematic heads etc. They shall work in liaison with the concerned verticals.

14. The candidates from the State of Tripura shall be preferred. In case of the candidate outside State TA/ DA may be provided as per the norms of HR manual of TRLM.

15. Candidates not willing to travel throughout the State or any reservation in travelling need not to be applied for the position of SRP/RC's.

For attending training/ meeting/ workshop at outside State shall be provided by TRLM as per the policy of the retainer consultant of TRLM. For within the state travel, TA/DA shall be provided as per the TA/DA guideline of retainer consultant mentioned in the HR manual of TRLM.

#### 16. **Honorarium**

In case of field or desk assignments for policy development

A Grade SRPs - Rs. 6668 per Day to Rs. 10000 per Day (Experience is more than 15 years).

B Grade SRPs - Rs. 5001 per Day to Rs. 6667 per Day (Experience is more than 10 Years and below 15 years).

C Grade SRPs - Rs. 2667 Per Day to Rs. 5000 Per Day (Experience 5 years or more and upto 10 years).

In addition to that TA/DA shall be provided to the RC's/ SRP's as per the TA/DA guideline of retainer consultant.

17. State Resource Person (SRP)/ Retainer Consultant (RC) shall be utilised as and when required by the TRLM, this empanelment does not provide any assurance of daily/ weekly/ monthly assignments.

18. Selection Process: Based on the criteria mentioned at Annexure - A, candidates shall be shortlisted for the Personal Interview. Minimum qualifying score after personal interview shall be 60%. The final merit list shall be prepared @ 1:3 for each required category. Candidates having experience in relevant area may be preferred in case of tie of score in the personal interview.

19. Decision of the interview board of TRLM as to the eligibility or otherwise of a candidate at any stage of the selection process shall be final.

20. Candidates must be willing to undergo residential training (if needed) and exposure visits, both inside and outside the State, as and when required.

21. The lien of the SRPs shall be attached with the concerned thematic verticals, the empaneled SRP shall act as per the plan of the thematic head or the programme head.

22. Empanelment of State Resource Person (SRP)/ Retainer Consultant (RC) does not make one eligible for permanent/ contractual employment in TRLM or any of the establishment of RD Department or any of the establishment of Government of Tripura.

Encl: as stated

Signed by Brahmneet Kaur  
Date: 15-06-2024 14:51:21  
(Dr Brahmneet Kaur, IAS)  
Chief Executive Officer

Tripura Rural Livelihood Mission

Copy to:

1. PS to the Hon'ble Chief Minister for kind information of the Hon'ble Chief Minister.
2. PS to the Secretary, RD Department for kind information of the Secretary.
3. The Joint Secretary and Mission Director, DAY- NRLM, MoRD, Govt. of India for kind information.
4. The Director, Information Technology with a request to arrange display of the advertisement on website *rural.tripura.gov.in* and *tripura.gov.in* and *trlm.tripura.gov.in*
5. National Mission Manager, (MIS/ ICT), NMMU, NRLM with a request to display the advertisement on website *aajevika.gov.in*
6. Programme Manager (MIS), SMMU, TRLM for ensuring the updation in the aforesaid websites.

Annexure-A

**Detailed particulars for each category and eligibility criteria**

<b>Sl No.</b>	<b>Category</b>	<b>Educational requirement &amp; experience</b>	<b>Job description</b>	<b>No of person required</b>
1	Institution Building & Capacity Building (IB & CB) – CLF legal compliance of Cooperative	Qualification: Graduate/ Post Graduate in Management/Community Development/ Social Work/Rural Management/ similar related subject Essential experience: 5 years or more experience in the field of SHG/ Cooperative/ promotion of community institution/ FPO's. Or, Retired person having similar qualification/ Graduate/ PG in any discipline and experience in the same fields, willing to travel throughout the State can apply	Strategic and implementation support to the TRLM, proposal development, partnership development for TRLM, training and capacity building, field demonstration, strategic support development and innovation	5
2	Social Inclusion & Social Development (SI & SD)- Food, Nutrition, Health & Wash, Gender, Special SHG's	Qualification: Graduate/ Post Graduate in Management/Community Development/ Social Work/Rural Management/ Sociology Essential experience: 5 years or more experience in similar field. Or, Retired person having similar qualification/ Graduate/ PG in any discipline and experience in the same fields, willing to travel throughout the State can apply	Strategic and implementation support to the TRLM, proposal development, partnership development for TRLM, training and capacity building, field demonstration, strategic support development and innovation	3

SI No.	Category	Educational requirement & experience	Job description	No of person required
3	Financial Inclusion (Bank Account, CBRM, FLC, Credit Linkage, Bank Sakhi, BC Model, Digital Finance, etc.)	Qualification: Graduate /Post Graduate in any discipline from recognised academic Institution. Essential experience: Minimum 5 years or more experience in rural banking/ Retired head of credit at Banks. Candidates having experience in digital finance at the final stage of empanelment shall be preferred.	Advocacy of credit linkage, CBRM, FLC, digital finance, capacity building of staffs and system, strategic planning, demonstration and execution for achieving different targets and goals under financial inclusion of TRLM.	3
4	Farm Livelihoods (Agriculture/ Horticulture, Value Chain Development and Marketing)	Qualification: Graduate /Post Graduate in Agriculture/Horticulture/ Agriculture Economics/ Management/ Agri Business/ similar relevant subject from recognised academic Institution. Essential experience: Minimum 5 years or more experience in similar field. Or, Retired person having similar qualification/Graduate/PG in any discipline and experience in the same fields, willing to travel throughout the State can apply	Strategic and implementation support to the TRLM, proposal development, partnership development for TRLM, training and capacity building, field demonstration, strategic support development and innovation	8

Sl No.	Category	Educational requirement & experience	Job description	No of person required
5	Non-farm Livelihood (Micro enterprise promotion/ Bamboo/ Handloom & handicraft/ Food & beverages/ Packing etc).	<p>Qualification: Graduate/ Post Graduate in Economics/ Commerce/Management/ Engineering/ entrepreneurship development/ Forestry any other discipline with relevant experience.</p> <p>Essential experience: 5 years or more experience in similar field.</p> <p>Or,</p> <p>Retired person having similar qualification/Graduate/PG in any discipline and experience in the same fields, willing to travel extensively throughout the State can apply</p>	Strategic and implementation support to the TRLM, proposal development, partnership development for TRLM, training and capacity building, field demonstration, strategic support development and innovation	8
6	Livestock (Veterinary Science/ Dairy expert)	<p>Qualification: Graduate/ Post graduate in Veterinary Science/Dairy science from recognised academic Institutions</p> <p>Essential experience: 5 years or more experience in similar fields.</p> <p>Or,</p> <p>Retired person having similar qualification/ Graduate/ PG in any discipline and experience in the same fields, willing to travel extensively throughout the State can apply</p>	Strategic and implementation support to the TRLM, proposal development, partnership development for TRLM, training and capacity building, field demonstration, strategic support development and innovation	8

Sl No.	Category	Educational requirement & experience	Job description	No of person required
7	Pisciculture (Fishery)	<p>Qualification: Graduate/ Post Graduate in Fishery from recognised academic Institutions. Essential experience: 5 years or more experience in similar fields.</p> <p>Or, Retired person having similar qualification/ Graduate/ PG in any discipline and experience in the same fields, willing to travel throughout the State can apply</p>	<p>Strategic and implementation support to the TRLM, proposal development, partnership development for TRLM, training and capacity building, field demonstration, strategic support development and innovation</p>	8
8	Insurance (Linkage with PMJJBY, PMSBY, APY, Livestock Insurance, Agri Insurance etc)	<p>Qualification: Graduate /Post Graduate in any discipline from recognised academic Institution. Essential experience: 5 years or more experience in rural banking/ Retired senior bank manager/ senior manager of public sector insurance companies. Candidates having experience in Insurance at the final stage of empanelment shall be preferred.</p>	<p>Strategic and implementation support to the TRLM, proposal development, partnership development for TRLM, training and capacity building, field demonstration, strategic support development and innovation</p>	1
9	Knowledge Management and Communication – Translator ( English, Bengali, Kokborok, Hindi), Content/Script writer (English, Bengali, Kokborok)	<p>Qualification: Graduate/ Post graduate in any discipline from recognised academic Institute with excellent writing and oral communication. Essential experience: 5 years or more experience in similar field.</p> <p>Or, Retired person having similar qualification/ Graduate/ PG in any discipline and experience in the same fields, willing to travel throughout the State can apply</p>	<p>Strategic and implementation support to the TRLM. Supporting TRLM in preparation of IEC materials, etc for TRLM</p>	2



SI No.	Category	Educational requirement & experience	Job description	No of person required
10	Monitoring & Evaluation	<p>Qualification: Graduate/ Post Graduate degree in Social Work/ Agro. Economics/ Agri. Management/ Marketing Management/ statistics from recognised academic Institute. Essential experience: 5 years or more experience in research &amp; evaluation, market studies, impact assessment studies, etc.</p> <p>Or,</p> <p>Retired person having similar qualification/ Graduate/ PG in any discipline and experience in the same fields, willing to travel throughout the State can apply</p>	<p>Strategic and implementation support to the TRLM, proposal development, partnership development for TRLM, training and capacity building, convergence, field demonstration, strategic support development and innovation</p>	2
11	MIS	<p>Qualification: Graduate/ Post Graduate in Computer Science/ Computer Application/ IT from recognised academic Institute. Essential experience: Minimum 5 years or more experience in similar field.</p> <p>Or,</p> <p>Retired person having similar qualification/ Graduate/ PG in any discipline and experience in the same fields, willing to travel extensively throughout the State can apply</p>	<p>Strategic and implementation support to the TRLM, proposal development, partnership development for TRLM, training and capacity building, convergence, field demonstration, strategic support development and innovation</p>	2

SI No.	Category	Educational requirement & experience	Job description	No of person required
12	Legal advisor	<p>Qualification: Graduate/ Post graduate in law from recognised academic Institute.</p> <p>Essential experience: 5 years or more experience in similar field for dealing civil &amp; service matter cases and partnership corporate law.</p> <p>Or,</p> <p>Retired person having similar qualification/Graduate/PG in any discipline and experience in the same field, willing to travel throughout the State can apply.</p>	<p>Providing advice on legal matters. Drafting legal opinions, formulating formalities regarding settlement of disputes. Monitoring the implementation of legal clause.</p>	2
13	Procurement	<p>Qualification: Graduate/Post Graduate in CA/Financial Management/ICWA/Commerce</p> <p>Essential experience: 5 years or more experience in the field of procurement, preparation of RFPs, e- procurement, and procurement through GeM, procurement of goods &amp; services.</p> <p>Or,</p> <p>Retired person having similar qualification/Graduate/PG in any discipline and experience in the same field, willing to travel throughout the State can apply.</p>	<p>Strategic and implementation support to the TRLM. Supporting TRLM in tender documents, hiring of agencies, etc for TRLM</p>	2

Sl No.	Category	Educational requirement & experience	Job description	No of person required
14	Food processing & food technologist	<p>Qualification: Graduate/ Post Graduate in Science/ BSc in food technology/ nutrition/ food chemistry/ food processing/ food quality/ food engineering/ food science similar related subject from recognised academic Institute.</p> <p>Essential experience: 5 years or more experience in similar field.</p> <p>Or,</p> <p>Retired person having similar qualification/Graduate/PG in any discipline and experience in the same field, willing to travel extensively throughout the State can apply.</p>	<p>Strategic and implementation support to the TRLM, proposal development, partnership development for TRLM, training and capacity building, field demonstration, strategic support development and innovation</p>	2
15	Engineer (Mechanical)	<p>Qualification: B.Tech/ M.Tech in mechanical engineering/ similar related subject from recognised academic Institute.</p> <p>Essential experience: 5 years or more experience in similar field.</p> <p>Or,</p> <p>Retired person having similar qualification/Graduate/PG in any discipline and experience in the same field, willing to travel extensively throughout the State can apply.</p>	<p>Strategic and implementation support to the TRLM, proposal development, partnership development for TRLM, training and capacity building, field demonstration, strategic support development and innovation</p>	2

SI No.	Category	Educational requirement & experience	Job description	No of person required
16	Marketing	<p>Qualification: Post Graduate in Marketing/ Advertising/ Business Management/ Business Administration/Rural commodity marketing similar related subject from recognised academic Institute.</p> <p>Experience: Minimum 5 years or more experience in brand management/ brand development/ marketing strategies, etc and having knowledge in digital marketing.</p> <p>Or,</p> <p>Retired person having similar qualification/Graduate/PG in any discipline and experience in the same field, willing to travel extensively throughout the State can apply.</p>	<p>Strategic and implementation support to the TRLM, proposal development, partnership development for TRLM, training and capacity building, field demonstration, strategic support development and innovation</p>	3
17	Agri Business specialists	<p>Qualification: Graduate/ Post Graduate in Agri Business/ Agriculture / similar related subject from recognised academic Institute.</p> <p>Essential experience: Minimum 5 years or more experience in similar field.</p> <p>Or,</p> <p>Retired person having similar qualification/Graduate/PG in any discipline and experience in the same field, willing to travel extensively throughout the State can apply.</p>	<p>Strategic and implementation support to the TRLM, proposal development, partnership development for TRLM, training and capacity building, field demonstration, strategic support development and innovation</p>	3

**APPLICATION FOR EMPANELMENT OF STATE RESOURCE PERSON (SRP)/  
RETAINER CONSULTANTS (RC) IN TRLM**

1. Name of the Candidate :

2. Father's Name / Husband's Name / Mother's Name :

3. Date of Birth :

4. Area of Interest (please tick) : IB & CB/ SI & SD/Financial Inclusion/ Farm livelihood/ Non farm livelihood/ Livestock expert/ Pisciculture/Knowledge Management & Communication/ Monitoring & Evaluation/ MIS/ Legal advisor/ Procurement/ Food processing & food technologist/ Engineer(Mechanical)/ Marketing/ Agri Business specialists.

5. Address for correspondence :

6. Contact Phone Number :  
(The phone number must be an active one)

7. Contact email id :  
(The email id must be an active one)

8. Whether in service in any organization. If so details of the organization is to be given

9. Educational qualification(write only highest qualification & % of total marks):

Affix recent  
passport size  
photograph

10. Details of Experiences :

Organization	Position held	Job profile	Duration (in years & months)	Details of experience

Declaration:

I do hereby declare that, all the information given above is true to the best of my knowledge and belief. I also understand that my candidature/ selection shall be liable for cancellation in case any of the information is found to be incorrect/ false.

Signature of the Candidate

Date:

Place:

If required, for highlighting detailed experience, an additional page (not more than one page) can be added.