

No.F.5(5)-RD (TRLM)/2017 /10037 -39

Dated, Agartala. 04 / 01 / 2018

## Notice Inviting Quotation

Sealed quotations are hereby invited from reputed supplier of office equipments under Tripura Rural Livelihood Mission. Quotations will be received in the SMMU on 17/01/2018 upto 3p.m in the office of the Chief Executive officer, TRLM (Room no. 4103 of New Secretariat building, Capital Complex, Agartala) and will be opened on the same day, if possible. Quotations will be received in the form of 2 (two) bid system i.e. Technical Bid and Financial Bid. Detailed specification of the office equipments with format is enclosed at annexure-I for submitting quotation by the bidders.

Terms & condition are given below:

1. An earnest money amounting to ₹ 20,000/- (Rupees twenty thousand) only in the form of Deposit at call or Draft drawn in favour of "Tripura Rural Livelihood Mission Society" payable at Agartala from any Nationalized Bank/Tripura Gramin Bank/ Tripura State Co-operative bank shall be submitted along with the sealed quotation. The said earnest money will be converted to security money for successful bidder who would be offered the work. For others the earnest money would be refunded.
2. Rate should be inclusive of all Taxes as applicable.
3. Rate should be quoted both in digits and words.
4. Applicable taxes shall be recovered from the bill.
5. Bidder in whose favour the work order/ supply order will be issued will have to complete the supply of office equipments in good condition within 7 days of issuance of work order/ supply order.
6. The eligibility of financial bid will be subject to authenticity of technical bid.
7. No quotation would be entertained if not submitted within the stipulated date and time.
8. The undersigned reserves the right to accept or reject any quotation including the lowest one without assigning any reason.
9. All disputes lie within the jurisdiction of Agartala only.

(Arupratan Sarma)

Chief Executive Officer

Tripura Rural Livelihood Mission

Copy to:

1. M/s..... for information & necessary action.
2. The Director, Information & Technology with a request to arrange display the notice in the website of Tripura State Portal (tripura.gov.in) and Rural Development Department (rural.tripura.gov.in) and Tripura Rural Livelihood Mission (trlm.tripura.gov.in).
3. Notice Board, SMMU. TRLM, Agartala.

Chief Executive Officer

Tripura Rural Livelihood Mission

**QUOTATION FOR THE OFFICE EQUIPMENTS BY TRIPURA RURAL  
LIVELIHOOD MISSION**

The interested bidders may quote their rate in the following format:

Sl. No.	Items	Specification	Qty	Rate per unit (excluding taxes)	Per unit GST	Total Rate per unit (including taxes)	Total Amount
1.	Desktop	Core i3, 6 <sup>th</sup> generation, 4 GB DDR4 RAM, 1 TB HDD, DVD RW, 19.5 inch HD LED/IPS display Win 10 original OS, 1 year onsite warranty,	5				
2.	Laptop	Core i3, 6 <sup>th</sup> generation, 4 GB DDR4 RAM, 1 TB HDD, DVD RW, 14 inch HD LED display Win 10 original OS, 1 year onsite warranty,	10				
3.	Laser Print, copy, scan all- in-one	Printer speed - 18 ppm Print quality - 600x600 dpi Connectivity, standard - Hi-Speed USB 2.0 1 year warranty	5				
4.	Scanner	2400x4800dpi resolution with 48-bit colour 300dpi A4 scan in 16 seconds 4 EZ buttons to Auto Scan, Copy, Email and PDF Intuitive dust and scratch reduction on photos Auto Scan Mode: scan and save simplicity 1 year warranty	2				