

**GOVERNMENT OF TRIPURA
OFFICE OF THE EXECUTIVE ENGINEER
R.D.KUMARGHAT DIVISION
KUMARGHAT, UNAKOTI, TRIPURA**

TENDER FORM NO. /UPVC©/EE/RD//KGT/DIV/ 2018-19

Dated: / / 2018.

1. DNIT Number :- .DT.07/ UPVC©/EE /RD/KGT/DIV/ 2018-19 Dated: : 02.07.2018
2. . Relevant PNIT Number: PT-04 /EE/RD/KGT/DIV/2018-19 Dated:02.07.2018
3. Item Tender:- Supply,fitting, fixing of UPVC Ceiling i/c G.I frame work complete for different construction works under Executive Engineer, R.D Kumarghat Division during 2018-19.
4. Eligibility of bidders:- Suppliers/ Stockiest who has a capacity to provide and having experience of the same nature of work having valid GST,PTCC, PAN Card (Attested copy of eligibility document/ certificate in connection with the said also to be enclosed with the tender).
5. Issue of Tender Form :- Tender Form containing of all the terms & conditions of tender, Rate sheet, format of declaration sheet etc. will be issued to the eligible bidder only from 02.07.2018 to 23.07.2018 (on working days & during office hours only). on payment of Rs.500/- only in cash being the cost of Tender Form (which is non-refundable) After submission of an application address to the undersigned for issuing Tender Form, then only tender form will be issued to the eligible interested bidder. In no way tender form will be issued beyond 5.00 PM of 23.07.2018 (copy of current valid GST, PTCC,PAN Card should be produced if necessary or asked by the authority before obtaining tender form)
6. Earnest Money :- Rs.20,000/- (Rupees Twenty thousand) only To be deposited in favour of the undersigned in the shape of Deposit at Call (Never in cheque or cash)
7. Last date of inspection of DNIT :- The DNIT containing all terms & condition of tender, specification etc. can be inspected up to 5.00 PM of 23.07.2018 (Office hours only)
8. Submission of tender :- Tender may be dropped in the specific tender box, kept in the office chamber of the undersigned up to 3.00 PM of 24.07.2018 (office hours & days only). In no way tender will be accepted after this period. Tender sent by post will not be accepted. On the sealed tender, addressed to the undersigned relevant DNIT number and sender's name must be clearly mentioned. Before dropping, sealed tender may be shown to the undersigned/Assistant Engineer/Junior Engineers/ Dealing Assistant of this office. If last date of submission of tender becomes holiday or paralyzed due to any reasons, then the next Government working day will be the last date of receiving the tender.
9. Probable date of opening of tender :- On 24.07.2018 at 3.30 PM ,if possible. All Interested bidders or their authorized representative may remain present in the opening of tender- box . If the fixed date of opening of tender-box becomes deffered/ paralyzed due to any unforeseen obvious reason(s), then tender box will be opened on the next Government working day or notification will be given for the same.
10. Formal / Informal Tender :- At the time of opening tender Box/ tender, formal /informal declaration is not possible. It will be declared after detailed scrutiny of tender is over.
11. Total number of written pages in/c this page in this Tender Form :
12. Tender Form Issued To :
.....

Tripura

.....
Jamatia) (Er.Durga Ch.
Executive Engineer
R.D.Kumarghat
Division Kumarghat, Unakoti,

(TO BE FILLED ON NON- JUDICIAL STAMP OF Rs.100 /- ONLY & ON SAMI PAPER)

PWD FORMAT
(F./TRI/8/9)

TO,
The Executive Engineer
R.D.Kumarghat Division,
Kumarghat., Unakoti District.

Ref:- Press Notice Inviting Tender No.

1. Name of Work :-
2. Earnest Money :
3. Time for completion :
4. DNIT No :
5. Due date and time for submission of tender :

DECLARATION.

I/We hereby tender for the execution for the Government of Tripura of the work mention above within the time specified in the DNIT sated above, which I/We have been understand at an amount of Rs._____ (As rate Sheet) (In figure & wards) for each items of work to be executed and as shown in the DNIT have been quoted in the copy of schedule attached herewith duly signed by me/ us and in accordance in all respect with specification and instruction as well as conditions laid down in the said DNIT. The rates are quoted as stated in the related DNIT.

I/We hereby declared that, I/We have personally gone through the details containing general direction and condition attached to PWD. Form-8/9 and also the clauses of the aforesaid DNIT of the work and I/ We are agreed to abide the rules and regulations and conditions including upto date modification made by the Government of Tripura (EE, RD.Kumarghat Division) and further do hereby agreed to enter into a formal agreement in PWD Form No.8/9 & containing all conditions in the DNIT as aforesaid within 15 (fifteen) days from the date of receipt of written offer of acceptance on my tender / rates.

My tender rate is valid for 1(one) year from the date of tender notice / agreement .(2018-19) I enclosed herewith a photo copy of work related documents /PTCC/GST etc. of current validity.

I enclosed herewith a deposit at call receipt of..... Bank bearing No..... dated.....for ` only in favour of Executive Engineer , R.D.Kumarghat Division , Unakoti Dist..

OR.

I am exempted from deposit of Earnest Money and a photo copy of such exemption is enclosed herewith. There is none related to me under the Office of Executive Engineer, R.D. Kumarghat Division, Unakoti Dist.

Signature of Witness.:

Signature of the Bidder (With Seal if any)

.....
Place:.....
Date:.....

.....
Date:
Name in Block Letter :.....
Full Address

RATES SHEET (RATE SHOULD BE QUOTED IN THIS RATE SHEET ONLY)

Sl.	Name of Item & Specification	Unit.	<u>Tender Rate (Rs/ per Unit)</u> (Inclusive of all taxes (GST/IT) as admissible and Charges as require (carrying, loading ,unloading etc. & the jobs as specifies) upto delivery point / work sites of different construction under the Jurisdiction of EE, RD Kumarghat Division (within Kumarghat, Gournagar,Chandipur & Pecharthal RD Block Area).
1	2	3	4
1.	Supply,fitting, fixing of UPVC Ceiling(4.75mm Thick) i/c G.I frame work complete as per specification.	Sqm.	

NB. The rates should be quoted both in figure & words in Rs/per Unit cost inclusive of all Taxes & other charges as admissible / as shown in the rate sheet.

Full signature of bidder (With Seal)

BIDDER'S SHEET (TO BE FILLED BY THE BIDDER)

1. Name of the bidder and detailed mailing address of Bidder /phone/ Mobile No. if any.....
.....
2. Current valid GST,PTCC, PAN Card are available or not. If yes , copy of the same should be enclosed with this tender
3. PAN Card No..... (Copy should be submitted).

4. Capacity of the bidder (Total Value) to arrange supply at a time (It is very important please precisely mention it):-

Rs.....

5. Experience of the same nature of work in any Department (Govt) earlier : Yes or No.
If yes, please mention the Department & year.....

6. Reference of EMD (if submitted)

DECLARATION OF THE BIDDER

I/We have carefully gone through the relevant DNIT and understood all the terms & conditions. I/We have been satisfied and ready to accept all the terms & conditions unconditionally. Accordingly I/We have bid / offered our rates. If my tender is not complete or not fulfilled all the tender norms as per DNIT or there is any mistake /suppression of fact in my Tender , the authority shall have the full right to cancel my/our quotation & take appropriate action / the decision of the authority will be final.

Full Signature of the bidder.

**GOVERNMENT OF TRIPURA
OFFICE OF THE EXECUTIVE ENGINEER
R.D. KUMARGHAT DIVISION
KUMARGHAT, UNAKOTI, TRIPURA**

D.N.I.T NO. DT 06 /ALTD/EE/RD/KGT/DIV/ 2018-19 DATED: 22.06.2018

1. Relevant PNIT Number: PT- 03 /EE/RD/KGT/DIV/2018-19 Dated: 22.06.2018.
2. Item Tender:- Supply of Factory made door shutter (with frame/ without frame) (35mm thick) of required height and width (Double hung/ Single hung) as per relevant IS specification for different construction works under Executive Engineer, R.D Kumarghat Division during 2018-19.
3. Eligibility of bidders :-Suppliers/ Stockiest who has a capacity to provide and having experience of the same nature of work having valid GST,PTCC, PAN Card (Attested copy of eligibility document/ certificate in connection with the said also to be enclosed with the tender).
4. Issue of Tender Form :- Tender Form containing of all the terms & conditions of tender, Rate sheet, format of declaration sheet etc. will be issued to the eligible bidder only from 22.06.2018 to 11.07.2018 (on working days & during office hours only). on payment of Rs.500/- only in cash being the cost of Tender Form (which is non-refundable) After submission of an application address to the undersigned for issuing Tender Form, then only tender form will be issued to the eligible interested bidder. In no way tender form will be issued beyond 5.00 PM of 11.07.2018 (copy of current valid GST, PTCC,PAN Card should be produced if necessary or asked by the authority before obtaining tender form)
5. Earnest Money :- Rs.20,000/- (Rupees Twenty thousand) only To be deposited in favour of the undersigned in the shape of Deposit at Call (Never in cheque or cash)
6. Last date of inspection of DNIT :- The DNIT containing all terms & condition of tender, specification etc. can be inspected up to 5.00 PM of 11.07.2018 (Office hours only)
7. Submission of tender :- Tender may be dropped in the specific tender box, kept in the office chamber of the undersigned up to 3.00 PM of 12.07.2018 (office hours & days only). In no way tender will be accepted after this period. Tender sent by post will not be accepted. On the sealed tender, addressed to the undersigned relevant DNIT number and sender's name must be clearly mentioned. Before dropping, sealed tender may be shown to the undersigned/Assistant Engineer/Junior Engineers/ Dealing Assistant of this office. If last date of submission of tender becomes holiday or paralyzed due to any reasons, then the next Government working day will be the last date of receiving the tender.
8. Probable date of opening of tender :- On 12.07.2018 at 3.30 PM ,if possible. All Interested bidders or their authorized representative may remain present in the opening of tender- box . If the fixed date of opening of tender-box becomes deffered/ paralyzed due to any unforeseen obvious reason(s), then tender box will be opened on the next Government working day or notification will be given for the same.
9. Formal / Informal Tender :- At the time of opening tender Box/ tender, formal / informal declaration is not possible. It will be declared after detailed scrutiny of tender is over.
10. Total number of written pages including this page in this DNIT :

Tripura

(Er.Durga Ch.
Jamatia)
Executive Engineer
R.D.Kumarghat
Division
Kumarghat, Unakoti,

**GOVERNMENT OF TRIPURA
OFFICE OF THE EXECUTIVE ENGINEER
R.D.KUMARGHAT DIVISION
KUMARGHAT, UNAKOTI, TRIPURA**

TENDER FORM NO. /ALTD/EE/RD//KGT/DIV/ 2018-19

Dated: / / 2018.

1. DNIT Number :- .DT.06/ ALTD/EE /RD/KGT/DIV/ 2018-19 Dated: : 22.06.2018
2. . Relevant PNIT Number: PT-03 /EE/RD/KGT/DIV/2018-19 Dated: 22.06.2018
3. Item Tender:- Supply of Wood based Alternative door shutter (with frame/ without frame) (40mm thick) of required height and width (Double hung/ Single hung) as per relevant IS specification for different construction works under Executive Engineer, R.D Kumarghat Division during 2018-19.
4. Eligibility of bidders:- Suppliers/ Stockiest who has a capacity to provide and having experience of the same nature of work having valid GST,PTCC, PAN Card (Attested copy of eligibility document/ certificate in connection with the said also to be enclosed with the tender).
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PM of 12.07.2018 (office hours & days only). In no way tender will be accepted after this period. Tender sent by post will not be accepted. On the sealed tender, addressed to the undersigned relevant DNIT number and sender's name must be clearly mentioned. Before dropping, sealed tender may be shown to the undersigned/Assistant Engineer/Junior Engineers/Dealing Assistant of this office. If last date of submission of tender becomes holiday or paralyzed due to any reasons, then the next Government working day will be the last date of receiving the tender.

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may remain present in the opening of tender- box . If the fixed date of opening of tender-box becomes deffered/ paralyzed due to any unforeseen obvious reason(s), then tender box will be opened on the next Government working day or notification will be given for the same.

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11. Total number of written pages in/c this page in this Tender Form :

12. Tender Form Issued To :

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(Er.Durga Ch.
Jamatia)
Executive Engineer
R.D.Kumarghat
Division
Kumarghat, Unakoti,

Tripura

(TO BE FILLED ON NON- JUDICIAL STAMP OF Rs.100 /- ONLY & ON SAMI PAPER)

PWD FORMAT
(F./TRI/8/9)

TO,
The Executive Engineer
R.D.Kumarghat Division,
Kumarghat., Unakoti District.

Ref:- Press Notice Inviting Tender No.

1. Name of Work :-
2. Earnest Money :
3. Time for completion :
4. DNIT No :
5. Due date and time for submission of tender :

DECLARATION.

I/We hereby tender for the execution for the Government of Tripura of the work mention above within the time specified in the DNIT sated above, which I/We have been understand at an amount of Rs._____ (As rate Sheet) (In figure & wards) for each items of work to be executed and as shown in the DNIT have been quoted in the copy of schedule attached herewith duly signed by me/ us and in accordance in all respect with specification and instruction as well as conditions laid down in the said DNIT. The rates are quoted as stated in the related DNIT.

I/We hereby declared that, I/We have personally gone through the details containing general direction and condition attached to PWD. Form-8/9 and also the clauses of the aforesaid DNIT of the work and I/ We are agreed to abide the rules and regulations and conditions including upto date modification made by the Government of Tripura (EE, RD.Kumarghat Division) and further do hereby agreed to enter into a formal agreement in PWD Form No.8/9 & containing all conditions in the DNIT as aforesaid within 15 (fifteen) days from the date of receipt of written offer of acceptance on my tender / rates.

My tender rate is valid for 1(one) year from the date of tender notice / agreement .(2018-19) I enclosed herewith a photo copy of work related documents /PTCC/GST etc. of current validity.

I enclosed herewith a deposit at call receipt of..... Bank bearing No..... dated.....for ` . only in favour of Executive Engineer , R.D.Kumarghat Division , Unakoti Dist..

OR.

I am exempted from deposit of Earnest Money and a photo copy of such exemption is enclosed herewith. There is none related to me under the Office of Executive Engineer, R.D. Kumarghat Division, Unakoti Dist.

Signature of Witness.:

Signature of the Bidder (With Seal if any)

.....
Place:.....
Date:.....

.....
Date:
Name in Block Letter :.....
Full Address

RATES SHEET (RATE SHOULD BE QUOTED IN THIS RATE SHEET ONLY)

Sl.	Name of Item & Specification	Unit.	<u>Tender Rate (Rs/ per Unit)</u> (Inclusive of all taxes (GST/IT) as admissible and Charges as require (carrying, loading ,unloading etc. & the jobs as specifies) upto delivery point / work sites of different construction under the Jurisdiction of EE, RD Kumarghat Division (within Kumarghat, Gournagar,Chandipur & Pecharthal RD Block Area).
1	2	3	4
1.	Supply of factory made wood based alternative door shutter (35mm thick) of required height and width (Double hung/ Single hung) as per specification:- a) Door shutter without frame & Clerestory	Sqm.	
2.	Supply of factory made wood based alternative door shutter (35mm thick) of required height and width (Double hung/ Single hung) as per specification:- a) Door shutter with frame & Clerestory (with 4mm thick plain glass)	Sqm.	

NB. The rates should be quoted both in figure & words in Rs/ per Unit cost inclusive of all Taxes & other charges as admissible / as shown in the rate sheet.

Full signature of bidder (With Seal)

BIDDER'S SHEET (TO BE FILLED BY THE BIDDER)

1. Name of the bidder and detailed mailing address of Bidder /phone/ Mobile No. if any.....
.....
2. Current Valid of forest document/ license / Permit /FTL etc submitted or not . If Yes mention No
.....
3. Current valid GST,PTCC, PAN Card are available or not. If yes , copy of the same should be enclosed with this tender
4. PAN Card No..... (Copy should be submitted).
5. Capacity of the bidder (Total Value) to arrange supply at a time (It is very important please precisely mention it):-
Rs.....
6. Experience of the same nature of work in any Department (Govt) earlier : Yes or No.
If yes, please mention the Department & year.....
7. Reference of EMD (if submitted)

DECLARATION OF THE BIDDER

I/We have carefully gone through the relevant DNIT and understood all the terms & conditions. I/We have been satisfied and ready to accept all the terms & conditions unconditionally. Accordingly I/We have bid / offered our rates If my tender is not complete or not fulfilled all the tender norms as per DNIT or there is any mistake /suppression of fact in my Tender , the

authority shall have the full right to cancel my/our quotation & take appropriate action / the decision of the authority will be final.

Full Signature of the bidder.

Terms & Conditions :-

1. The rates should be quoted both in figure & words **in Rs / per Unit in the rate sheet only.** ie Inclusive of all Taxes & all Charges (sized wood ,other related materials cost, carrying, loading unloading cost of materials upto work site, labour cost as required and de-shuttering, removal cost of the same from the site) at different construction woks site under E.E. R.D. Kumarghat Division, Unakoti Dist. during the year 2018-19.
2. Eligibility :- As DNIT page-1 Clouse No. 3.Further, the intending bidder/ tenderer should have necessary resource having good experience for such nature of work(experience certificate if any may be submitted) He should have also resource to provide at least 200 sqm. at a time to a particular worksite, if necessary.
3. If the tenderer fails to supply the required materials within stipulated days as will be mentioned in supply order, than the supply order will be cancelled and punitive action as per DNIT will be taken.
4. The payment will be made after successful completion supply as per specification.
- 5.The bill should be raised in duplicate along supply related papers (Viz. receipt copy of challan etc.).
- 6.In no circumstances price escalation will be entertained.
- 7.On failure from the part of approved lowest supplier for supply with requisite quantity in due time, the supply order may also be placed in splitting manner by engaging other eligible agency, if necessary.
- 8.The lowest quoted rate if found justified with the prevailing market rate will be accepted and approved. If lowest quoted is found irrellevant with the prevailing rate then , the lowest bidder will be called for clarification/ analysis of their rates and if it is found un justify rate/ un workable rate , then it will not be accepted .
- 9.The supplier has to supply the materials at his own risk and carriage. The materials at site should be stored or kept at his own risk of the supplier . If any theft or damage at the work site, the Department will not be responsible.
- 10.Necessary taxes will be deducted from the bill as applicable, in this regard, supplier have to submit PAN Card (photo copy) & the related papers along with bills wherever required.

11.No running bill/ advance bill against the supply of materials to the particular work site will be entertained.

12.No close relative of any official staff will be allowed to participate in the tender process. If any such case is found after the tender process, his tender will be cancelled. the earnest money deposited by the concern supplier will be forfeited.

13.All materials should fulfill the specification of Indian Standard Building Mark.

14.Supply order issued by the Executive Engineer, under the jurisdiction of R.D. Kumarghat Division, but the work should be materializes in consultation/ as per direction of the Engineer in charge of the work and the bill should be raised through the concerned I.O/ Engineer in charge only.

15.Supply / work should be materialized at the worksite within stipulated time from the date of receipt of supply order. If the L1 bidder fails to supply the materials within the stipulated date the undersigned reserves the right to issue supply order to the 2nd lowest bidder or any other eligible party as deems fit at the same approved rate. The L1 bidder will not have any claim in such a case. .

16.Before dropping tender, bidders may have a clear picture of the items requirement, labour cost & all other aspects in details so that they can quote their rates considering all aspects.

17.The Agency should have to intimate the concerned Implementing Officer/ Engineer in charge at least three days ahead before supplying the materials to the worksite. If not, then the materials will not be received and obviously rejected.

18.There is no specific quantity of procurement or requirement. Which will depend on the works executed by the division office time to time. For which any claim for supply order by the approved supplier / other will not be accepted. As and when requires, supply order will be placed to the approved supplier within the capacity of the bidder. If any circumstances arises, the supply order may also be splitted or given to other eligible supplier if condition /necessities so arises.

Sig. of Bidder:-

(Cont. terms & condition)

(Cont. terms & condition)

18(i).If any bidder suppresses any fact in the tender and subsequently it is unearthed, their tender will be rejected and necessary punitive action as relevant DNIT ,including forfeiting the entire EMD/ Security money/ Rescind of agreement / Cancellation of supply order/ Barring from participation of future tender may invite.

18(ii).Any claim on price variation will not be entertained. The lowest bidder failing to arrange the supply due to price variation and asking for increase in price will not be entertained in any circumstances

19.Validity : The accepted rates after negotiation & approved ,it will remain valid for placement of supply order for 1(one) year

from the date of approval of the rate ie: as approval of the rates by H.P.C (Unakoti Dist) Any price variation / escalation claim will not be entertained in any circumstances during the validity period.

20. If successful bidder surrenders their rates before finalization of their tender or surrender after finalization of the rates or

approval of the rates or before placement of supply order or after placement of supply order, deposited earnest money will be forfeited in full extent . Further, failure to supply within stipulated contract period (1 year) at tendered /approved rate will invite Black listing. along with other punitive action as per DNIT

21. The Supply should be completed within the specific days as to be mentioned in the supply order . Successful bidder shall have to sign agreement with the undersigned within 7 days from the date of issuance of the supply order. Deposited EMD will be converted to security money when agreement is signed. If fails to sign the agreement within

stipulated time, or after reminder, the EMD may be forfeited without serving any show notice. After signing agreement, if supplier fails to supply ordered stores within stipulated period, supply order and agreement will be cancelled forfeiting entire security money. In case, part of the ordered quantity more than 75% is supplied within stipulated period and rest could not be supplied owing to valid reason (Undersigned is the sole authority to accept the furnished reason), more time extension may be given (But the decision of undersigned or order issuing authority will be final). Delayed supply may be accepted by the undersigned / order issuing authority imposing liquidated damage on the supplier if necessary. or feels require by the authority(The decision the order issuing authority will be final) . The supplier will be bound to accept it. Security Money will be released only after completion of the validity of tender / Agreement.

22. Any clarification / explanation about abbreviation, clauses, terms conditions etc. must be sought before dropping of the tender. After dropping tender different explanation from bidder will not be accepted and undersigned's explanation will final. Bidders may carefully go through relevant DNIT and tender form before dropping tender.

23. Any Tender / bidder not fulfilled /accepting any terms & condition of the DNIT will be rejected.

24. Undersigned reserves all the right to accept or reject any tender including the first lowest one or cancelled the whole process of tender without assigning any reason(s). And also against this tender, no order may also be materialized within the validity of tender. And for this no compensation will be given to the successful bidder or any claimed in this regard will not entertained or accepted though their EMD will not be released within the validity of the tender.

25. Specification :-

- (i) Frame should be made of hard wood species(100 x 75mm).
- (ii) Door panels should be moulded in design and laminated on both face.
- (i) Stile/ Rail and Lock rail made of hard wood.
- (ii) Core made from hard wood species.
- (iii) Termite and borer resistant.
- (iv) Surface density of over 900 kg/m³
- (v) Glue line internal protection.
- (vi) Moisture content :- 10-12%

Signature of Bidder :-

(Cont. terms & condition)

(Cont. terms & condition)

- (vii) Impact indentation :- Not more than 2mm by a weight of 0.50 kg.
- (viii) Shock resistance :- No visible damage after 25 blows of 5.00 kg.
- (ix) Screw holding strength :- Greater than 200.
- (x) Water absorption :- 2%

- (xi) Nail holding strength :- Greater than 115.
- (xii) Preservative treatment :- Two tier treatment.
- (xiii) Local planes (Surface smoothness) :- Not more than 0.5mm.
- (xiv) Flatness of shutter(twist, cupping and wrapping) :- Not more than 1mm.

Signature of bidder :-

(Er.Durga Ch.. Jamatia)
Executive Engineer
R.D.Kumarghat Division
Kumarghat, Unakoti, Tripura