

Government of Tripura  
Office of the Swavalamban Society  
Under Rural Development Department  
(Near SIPARD), A.D. Nagar, Agartala

No F.8(4)/NO/SS/TENDER/2022/161-64

Dated, Agartala <sup>st</sup> 01 August, 2022

Notice Inviting Quotation

Sealed quotations are hereby invited from the local supplier of Tripura for supply of 1 (one) Laptop computer under Swavalamban Society. Quotations will be received in the Swavalamban Society on 16/08/2022 upto 3.00 PM in the office of the Nodal Officer, Swavalamban society, (Near SIPARD), A.D. Nagar, Agartala and to be opened on the same day, if possible. The Specification of 1 (one) Laptop computer is enclosed at annexure-I. Format for bid submission is given at annexure-II

Terms and condition are given below:

1. An earnest money (EMD) amounting to 5,000/- (Five Thousand only) in the form of Deposit at call or Draft drawn in favour of "Nodal Officer, Swavalamban Society" payable at Agartala from any Nationalized Bank / Tripura Gramin Bank shall be submitted along with the sealed quotation. The said earnest money will be converted to security money for successful bidders who would be offered the work and will be refunded only after successful execution of the work. EMD amount shall be exempted for MSME registered bidders. Copy of the MSME registration certificate should be enclosed with the quotation. For others earnest money shall be refunded.
2. The bidder should have valid trade licence, GST, PAN card. Copy of the said documents should be enclosed with the quotation.
3. Bidder should submit OEM dealership certificate.
4. Bidder should have a local office fully functional service/ support centre in Tripura with OEM qualified support engineer to provide quality service support (Certificate copy and experience copy should submit).
5. Bidder should submit previous experience document of similar work & local Trade licence copy.
6. Bidder in whose favour the supply order will be issued will have to complete the supply of the 1 (one) laptop computer within 7 days of receiving of supply order. In case of failure of supply of above said laptop computer within the specified period, the supply order shall be liable for cancellation or may forfeit the EMD partially or fully.
7. Rate should be quoted both in digits and words.
8. Rate should be inclusive all taxes and charges as applicable.
9. Applicable tax shall be recovered from the bill.
10. The undersign reserve the right to accept or reject any quotation including the lowest one without assigning any reason therefore.
11. All disputes shall lie within the jurisdiction of Agartala only.



(P. L. Saha)

Assistant Project Director  
Swavalamban Society

Copy to:

1. The Director, Directorate of Information & Technology with a request to upload the NIQ in the website of Rural Development Department ([www.rural.tripura.gov.in](http://www.rural.tripura.gov.in)) and Tripura state portal ([www.tripura.gov.in](http://www.tripura.gov.in))
2. The Director, Department of ICA for information. He is also requested to arrange for publication of the said abridge notice in 3 (three) leading local daily newspaper.
3. Notice board, Swavalamban Society, A.D. Nagar, Agartala.

Specifications of the Laptop

Sl. No.	Items	Specifications
1	Processor	Intel Corei5, 11th Generation
2	OS	Microsoft Windows 11 64 Bit Pre installed
4	Graphics	Intel HD Graphics
5	RAM	8GB DDR4
6	HDD	512GB PCIe NVMe M.2 SSD Minimum
7	Display	15.6 inches , FHD Display
8	Camera	720p HD Camera
9	Wifi	Wi Fi and Bluetooth enabled
10	Battery	Lithium Ion 41Wh Li ion Minimum
11	Port	USB Type C, USB Type A, 1HDMI, 1 headphone/microphone, Ethernet Port.
12	Laptop Warranty	1 year comprehensive onsite OEM warranty (Hardware & OS) documents need to be submitted.
13	Bag Pack	1 no Brand Bag Pack

  
01/02/2022

Assistant Project Director  
Swavalamban Society

Quotation for supply of 1 (one) Laptop Computer under Swavalamban Society.

1. Name & Address of the bidder:

2. PAN:

3. GST reg. No:

4. Contact No:

5. Quoted rate:

Sl. No.	Particulars	Quantity	Rate Excluding GST	Rate Including GST
1	Laptop Computer	1		

Total amount in words (Excluding GST):

Total amount in words (Including GST):

I have gone through the terms & condition stipulated in the quotation notice and agree to supply of 1 (one) Laptop Computer under Swavalamban Society by abiding all terms & condition mentioned in the NIQ.

Place:

Signature With seal

Date: