

TENDER FORM/SAND/1

**GOVERNMENT OF TRIPURA  
OFFICE OF THE EXECUTIVE ENGINEER  
RURAL DEVELOPMENT DEPARTMENT  
R.D SANTIRBAZAR DIVISION  
SANTIRBAZAR, SOUTH TRIPURA**

- 1) **Tender items:** Specified River Sand for Mortar/Concrete & Local sand for trench/plinth filling.
- 2) **Relevant PNIT & DNIT No:** PT-VIII/EE/RD/STB/18-19 Dt- 02-08-2018  
DT-VII/SAND(3<sup>rd</sup> Call)/ EE/RD/STB/ 18-19 Dt-02-08-2018
- 3) **Eligibility of the bidder:-** Persons / firms who are licensed to collect / sell river sand/local sand.
- 4) **Necessary enclosures along with tender:** (i) Valid license to collect / sell sand from appropriate Government Department (Forest Department) (ii) valid PTCC clearance certificate (iii) Valid GST Registration Certificate. (iv) Earnest Money (Rs.30,000.00) to be deposited in the shape of D call /Nationalized bank draft in favour of the Executive Engineer, RD Santirbazar Division, Santirbazar, South Tripura. **All papers should be attested by any Gazetted officer.**
- 5) **Tender dropping place:** In the specified tender box, kept in the undersigned's office.
- 6) **Date of floating of tender:** 02-08-2018
- 7) **Tender form:** No tender form will be sold. Tender form is to be downloaded from the website <http://tripura.gov.in/> & <http://rural.tripura.gov.in/> by eligible bidders.
- 8) **Value of Tender Form:** Rs.1000.00 (Rupees One Thousand only) (Non refundable) in the form of Demand Draft.
- 9) **Last date & time of dropping of tender:** Upto 3.0 pm of 17-08-2018.
- 10) **Probable Date of opening of tender:** At 3.30 pm on 17-08-2018 in the office chamber of the undersigned (Interested bidder may remain present during opening of tender).
- 11) **Informal and formal declaration of received tenders:** In the time of opening formal/ informal declaration is not possible. It will be declared after the detailed scrutiny.
- 12) **Sample:** The bidder should submit a sample as & when it is asked by the tendering authority.
- 13) **Total written pages including this page:** 9(Nine)

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**Executive Engineer  
R.D.Santirbazar Division,**

Sign of Bidder

## DECLARATION

I do hereby declare that I have personally gone through the relevant Detailed Notice Inviting Tender (DNIT) and understood all the clauses, specifications of tendered items, instruction of the DNIT and having been fully satisfied I have quoted the rate of item. This is further to certify that I have suppressed no facts in the tender which could debar me to participate into the tender. If it is revealed after opening of the tender that any fact is suppressed by me, tendering authority shall have the right to reject my tender along with other punitive action against me as per term condition of the tender. I do affirm that all the term condition of the DNIT are unconditionally accepted by me. I have no objection if any extra term condition, mutually accepted by me and purchaser is incorporated into the agreement.

(Signature of Bidder)

**SPECIAL SHEET ( TO BE FILLED BY BIDDER)**

**1) Name of Bidder/ firm (along with Ph No / M) participating the tender:-**

**2) Name of the person (along with Ph No / M) to be contacted :-**

**3) Address of bidder :-**

**4) Detail mailing / postal address incl. Ph No of bidder for correspondence:-**

**5) Details of Earnest money deposit:-**

**6) List of enclosures:-**

**7) Source from which sand will be collected:-**

**8) Past experience (if any):-**

Sign of Bidder

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Executive Engineer  
R.D.Santirbazar Division,

TENDER FORM/SAND/4

GOVERNMENT OF TRIPURA  
OFFICE OF THE EXECUTIVE ENGINEER,  
R.D. SANTIRBAZAR DIVISION

**PRESS NOTICE INVITING TENDER NO. PT-VIII/EE/RD/STB/2018-19 DATED 02.08.2018**

The undersigned, on behalf of the Governor of Tripura, invites DNIT wise separate sealed tender for procurement of the following items from the eligible bidders up to **17.08.2018 (3 PM)**. Tender should only be dropped in the specific tender box kept in the office chamber of the undersigned. Tender form is to be downloaded from the website <http://tripura.gov.in/> & <http://rural.tripura.gov.in/>. by eligible bidders. Any subsequent corrigendum will be available in the website. **Cost of the tender form is Rs. 1000.00(One Thousand only)**, to be submitted along with tender in the form of demand draft (non – refundable). **If possible tender may be opened on 17.08.2018 at 03:30 pm.** Interested bidders or their representatives may remain present during opening of tender.

**DNIT No, Item, Earnest money and Eligibility of the bidder:-**

<i>Sl No</i>	<i>DNIT No.</i>	<i>Item</i>	<i>Earnest money</i>	<i>Eligibility of the bidder</i>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
1	DT-VII/SAND(3 <sup>rd</sup> Call)/EE/RD/STB/18-19 dt-02.08.2018	Specified river sand for mortar / concrete and black/local sand for trench / plinth filling.	Rs 30,000.00	As per mentioned in DNIT.
2	DT-VIII/AL & SS/EE/RD/STB/18-19 dt 02.08.2018	Aluminum door, window, partition complete set & stainless steel railing etc. incl. fitting fixing at worksite.	Rs. 30,000.00	

**Note:-**

**\*NO NEGOTIATION WILL BE CONDUCTED WITH THE LOWEST BIDDER\***

For and on behalf of the Governor of Tripura.

Sd/-  
Executive Engineer  
R.D. Santirbazar Division  
Santirbazar, South Tripura

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Executive Engineer  
R.D.Santirbazar Division,

Sign of Bidder

**MEMO NO.F.7 (1)/EE/RD/STB/TENDER/18-19/592**

**DATED:-02.08.18**

Copy to: -

1. The District Magistrate & Collector, Belonia, South Tripura for kind information.
2. The Director, ICAT Dept. Agartala for kind information.
3. The Chief Engineer, Rural Development Department, Tripura for kind information.
4. The Superintending Engineer, R. D. 2<sup>nd</sup> Circle, South Tripura, Udaipur for kind information.
5. The Executive Engineer, R. D. Satchand/ Amarpur/Udaipur Division with request to display in their office Notice Board.
6. The Executive Engineer, R. D. Agartala, Bishramganj, Teliamura Division with request to display in their office Notice Board.
7. The Executive Engineer, R. D. Kumarghat, Kanchanpur Division with request with request to display in their office Notice Board.
8. The Executive Engineer, R. D. Ambassa, Manu Division with request to display in their office Notice Board.
9. The Executive Engineer, Store Division, R.D Department for taking action to upload in the website <http://tripura.gov.in/> & <http://rural.tripura.gov.in/>.
10. The B.D.O, Bokafa/ Rajnagar/ Hrishyamukh / Jolaibari / B.C Nagar Block with request to display the same in their office Notice Board for wide publicity.
11. The Secretary/President of Contractor Association of Santirbazar/Belonia for information
12. Tender File No. F.7 (1)-EE/RD/STB/TENDER/18-19 for record.
13. This office notice board for information of Tenderers.

Sd/-  
Executive Engineer  
R.D. Santirbazar Division

Sign of Bidder

-sd-  
Executive Engineer  
R.D.Santirbazar Division,

**SPECIAL TERMS AND CONDITION [SAND'S TENDER]**

1. The sand (either river sand or black sand) should be measured in the truck at the work site in presence of the concerned I/O. After the measurement the sand should be placed in the work site as per direction of the Engineer-in-charge.
2. Volume of quantum of sand will be measured as per following formula.
  - (i) Volume per trip will be ascertained as  $L \times B \times D$  where  
L= Internal length of container in mt.  
B= Internal breath of container in mt.  
D= Depth of sand in the container in mt.
  - (ii) **Volume as assessed in (i) will be multiplied by 0.85** and in this way net volume per trip will be ascertained. The bidder should quote rate considering net volume.

**An example is given below-**

Suppose a truck having L= 2.5 m, B=1.6 m & D=1.0m has carried a trip. In this case net volume in this trip will be =  $0.85 \times 2.5 \times 1.6 \times 1 \text{ m}^3 = 3.4 \text{ cum}$ .

If quotationer quote rate Rs. y/ cum. For this trip gross payment after placing the sand in the worksite as per direction of in charge will be Rs.3.4y.

Gross payment include GST, IT & cess.

Net payment which will be payable to the contractor will be deducting the GST ,IT & cess.

3. The quality of the sand should be such that there should not be other foreign matter, which may endanger the quality of the concrete/ mortar for which this sand is to be used.
4. Before dropping tender, bidders may have a clear picture of entire area under the jurisdiction of R.D.Santirbazar Division, South Tripura District & their road connectivity, condition of road, for unloading in the work site etc in details so that they can quote rates considering all above facts.
5. If any bidder fails to justify their quoted rates on the basis of analysis, their tender will be rejected and they will be barred to participate in future tender of this office. But their EMD will not be forfeited.
6. If any bidder suppress any fact in the tender and subsequently it is unearthed, their tender will be rejected and necessary punitive action including total forfeiture of EMD/ Security money/ Rescind of agreement/ Cancellation of supply order/ Barring from participation of future tender will be taken against them.
7. Supply order will be issued by the tendering authority but the supply should be materialized in consultation with the concerned implementing officer of the work and the bill should be raised through the concerned I.O. only. Supply order will be issued in phase manner against requirement of specific work.
8. Forest royalty certificate must be enclosed along with bill.
9. Any bidder can participate for more than one area against single EMD. **But the bidder should not participated for more than 3(Three) nos Block area.** If anybody surrenders his/her rates for each block, his/her EMD will be forfeited and punitive action should be taken as per DNIT.
10. Any incomplete bid should be summarily be rejected.
11. Work may be splitted among more than one bidder at the approved rate if concerned authority desired but it should not be treated as the right of bidder.

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**Executive Engineer  
R.D.Santirbazar Division,**

Sign of Bidder

## TENDER FORM/SAND/7

**ANNEXURE (SAND)**

**Quoted Rates per unit incl. all taxes & charges (GST, IT, forest royalty, loading, unloading, carrying, stacking, counting charges etc to deliver in any worksite of the area under the jurisdiction of the RD Santirbazar Division.) (Rates are to be quoted in word as well as figure).**

Sl No	Name of area for which tender is dropped	Name of item	Unit	Quoted Rate per cum incl. all taxes & charges (GST, IT, forest royalty carrying, loading, unloading, stacking, counting charges etc) to deliver in any worksite of the area.
1	2	3	4	5
1	Any worksite within the Bokafa R.D. Block area.	Coarse sand (For mortar / concrete )	Cum	
		Local sand (For trench / plinth filling)	Cum	
2	Any worksite within the Rajnagar Block area.	Coarse sand (For mortar / concrete )	Cum	
		Local sand (For trench / plinth filling)	Cum	
3	Any worksite within the Hrishyamukh Block area.	Coarse sand (For mortar / concrete )	Cum	
		Local sand (For trench / plinth filling)	Cum	
4	Any worksite within the B.C.Nagar Block area.	Coarse sand (For mortar / concrete )	Cum	
		Local sand (For trench / plinth filling)	Cum	
5	Any worksite within the Jolaibari Block area.	Coarse sand (For mortar / concrete )	Cum	
		Local sand (For trench / plinth filling)	Cum	

**Note:-** Tentative qty of each item against each area is 1000 cum.

Sign of Bidder

-sd-  
Executive Engineer  
R.D.Santirbazar Division,

## TENDER FORM/SAND/8

### General Terms and Conditions

1. Eligible and interested bidders should drop complete and sealed tender in the tender box as stated in the 1<sup>st</sup> page of DNIT. Each and every page (including blank pages) of tender format should be signed by the bidder which will be part and parcel of the tender. Attested photocopies of valid documents as per direction of tender should invariably be enclosed with the tender and otherwise the tender will be rejected. Related Paper in support of eligibility condition must be enclosed (compulsory condition) along with tender. **However after opening of tender, tendering authority reserves the right to ask 1<sup>st</sup> lowest bidder to submit required paper (except compulsory paper) if not enclosed along with tender.** No unwanted paper should be enclosed with tender. Bidder must write the concerned DNIT number, bidder's own name and address very clearly in the cover of the sealed envelope. If any bidder do not write the concerned DNIT number, his/ her tender will not be accepted and opened. Further if any bidder quote different DNIT Number, his / her tender will be opened along with quoted tender and naturally that tender will also be rejected.

Tender complete and sealed may be sent to the tendering authority by post (registered with A/D) which should invariably be reached to the tendering authority within specified period as stated in the 1<sup>st</sup> page of tender form.

2. Bidder must deposit required Earnest Money as stated in the 1<sup>st</sup> page of DNIT in the shape of Deposit at call / bank draft in favour of the undersigned on any Bank of India . Without EMD in appropriate shape the tender will summarily be rejected.

3. The successful bidder ( to be told supplier or contractor while supply order/ work order will be issued) shall have to deposit 5% of value of supply order/ work order or Rs.1.0 lac whichever is lesser in favour of the undersigned in appropriate shape as desired by the authority within 3 (three) days from the date of receipt of supply/ work order and sign a formal agreement with the authority within allowed period as per supply/ work order. But in no case security money deposit should not be less than the deposited earnest money. In that case deposited earnest money will automatically be converted into security money.

4. Bidder may be asked once or more by the undersigned for negotiation/ justification/ analysis of quoted rates after opening of the tender.

5. (i) If any bidder surrender their quoted rate immediate after dropping and before opening, 10% deposited EMD will be forfeited.

(ii) If surrenders after opening but before negotiation call, 25% will be forfeited and the bidder will not be allowed to participate in any future tender of this office.

(iii) If the bidder fails to respond negotiation call/ justify their quoted rate on the basis of analysis or surrender their rate after negotiation but before finalization, 50% EMD will be forfeited and the bidder will not be allowed to participate in any future tender of this office.

(iv) If surrenders after approval of rates but before issuance of supply/ work order 75% EMD will be forfeited and the bidder will not be allowed to participate in any future tender of this office.

(v) If surrenders after issuance of supply/ work order or fails to sign agreement depositing security money in time, deposited EMD to the full extent will be forfeited and the bidder will not be allowed to participate in any future tender of this office.

(vi) If after agreement, supplier/ contractor fails to arrange supply/ complete work as per specification in time, authority who has signed the agreement shall rescind the agreement, cancel the issued work/ supply order and forfeit deposited earnest money / security money to the full extent after allowed period is over without serving any show cause notice to the supplier/ contractor.

(vii) Further, if it is seen that supplier/ contractor supply/ execute the order partially and the authority get the work done engaging other agency at different rate, the difference of amount will also be incurred from the supplier/ contractor's

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**Executive Engineer  
R.D.Santirbazar Division,**

Sign of Bidder

## TENDER FORM/SAND/9

pending bill/ Earnest money deposit/ security money deposit in connection with relevant work or any other work without any correspondence with the supplier/ contractor. In addition to above punitive action, errant supplier/ contractor will not be allowed to participate in any future tender of this office.

**6 Approved rates will remain valid up to 1(One) year from the date of approval of rates.** No advance payment will be made and the payment will only be made if supplier/ contractor raise bill to the paying authority in appropriate fashion and if fund in the specific head of account is available with the paying authority only.

Necessary statutory deduction (income tax, GST) will be deducted from the bill at source and necessary TDS will be provided by the undersigned.

7. Rate must include all taxes and charges and to be quoted in the specified annexure of the tender form. Any overwriting / correction etc should duly be initialed by the bidder. Any clarification/ explanation if any regarding the tender should be sought from the undersigned before dropping of tender.

8. Bidders may use extra sheet to explain specification/ design and enclose after signature with the tender.

9. Quantity as mentioned in the DNIT is most tentative which may be nil/ decrease/ increase. Bidder shall have to execute any ordered quantity.

10. If last date of tender dropping become suddenly holiday or normal activities of office works get disrupted due to any strike/ natural calamity the last date of dropping may be deferred to next working date as per decision of the authority. In this regard decision of the tendering authority to defer or not to defer is final.

11. Interested bidders may inspect the DNIT in the office of the tendering authority upto the specified period as mentioned in the first page of the tender form. Any clause not included in the DNIT but accepted by both the party mutually should also be a part and parcel of the agreement.

12. If necessary, total order may be divided amongst more than one bidder at the approved rates. It is not the right of bidder who has not been first lowest but discretion of the undersigned to take decision in this regard.

13. Any conditional discount or other extraneous terms & conditions from bidder's end will not be entertained and tender will be declared as informal.

14. Materials should be inspected by the departmental inspection committee / Engineer-in-charge. Decision of committee or Engineer-in-charge to accept / reject the supplied stores is final.

15. Any ordered quantity should be executed positively **within 7 days** from the date of issuance of supply order. The supplier should have sufficiently ready stock so that materials can be supplied as and when required.

16. Any tender not complying with the requirement / fulfill the terms and conditions of the tender will be declared as informal.

17. Tendering authority reserves the right to accept or reject any tender including first lowest bidder without assigning any reason.

18. The earnest money of unsuccessful bidders will be refunded immediately after final acceptance of tender.

19. Any clause not mentioned but subsequently mutually accepted will be a part & parcel of the agreement. Further any specification not in conformity of our requirement but subsequently mutually accepted may also be a part & parcel of the agreement.

20. Any incomplete bid should be summarily being rejected.

21. If after opening of Tender, rate of any item is surrendered by a bidder then the total tender will be automatically cancelled.

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**Executive Engineer**  
**R.D.Santirbazar Division,**

Sign of Bidder