

GOVT. OF TRIPURA
Office of the District Mission Manager
(O/o the District Magistrate & Collector)
District Mission Management Unit
Tripura Rural Livelihood Mission
Khowai District, Khowai.

F. No. XXVI/3/2/DM/KH/TENDER/TRLM/2019-20/...5146..... Dated, 05/01/2021

Details Notice Inviting Quotation

Sealed quotation are hereby invited from reputed/resourceful printing press & Cooperative Society for supply of **Books of Record for SHGs** under Office of the District Mission Manager (O/o the District Magistrate & Collector), DMMU-Khowai District, Khowai, TRLM for F.Y 2020-21 as per specification of the Books of records is enclosed at **ANNEXURE-AA.**

The sealed quotation will be received in the Office of the District Mission Manager (O/o the District Magistrate & Collector), DMMU-Khowai District, Khowai, TRLM from 13th to 20th January, 2021 in between 11:00 AM to 5:00 PM (upto 1:30 PM on 20th January, 2021) on all working days from the bidders in person and shall be opened at 3:00 PM on 20th January, 2021 by the committee members of LPC in presence of the tenderers or their Authorized representatives, if possible. If necessary they may directly contact with Office of the District Mission Manager (O/o the District Magistrate & Collector), DMMU-Khowai District, Khowai, TRLM.

Instruction to the bidder and general terms and conditions for supply of the Books of Record:-

1. An earnest money amounting to ₹ 20,000/- (**Rupees Twenty Thousand**) only will have to be deposited in the shape of D.Call from any Nationalized bank/Tripura Garmin Bank/Tripura State Co-operative bank in favour of the "**District Mission Manager**" payable at **TRLM, DMMU-Khowai** with the sealed quotation. The said earnest money will be converted to security money for the successful bidder. For others, the earnest money would be refunded, after finalization of the work order.
2. The bidders should submit valid Registration Certificate, GST registration certificate, PAN card, Return filing certificate of Income Tax, Tax Clearance Certificate etc., without which no Quotation shall be entertained.
3. Any overwriting/penned through etc. in any figure/name in the quotation will be disqualified on the part of the bidders and the quotation shall be liable to be rejected unless it is noted separately with signatures and seal (if any).
4. Rate must be quoted inclusive of all charges & taxes allied to that. The service provider has to comply with all the rules and regulation of the undersigned and Govt. as applicable for a similar type of work.
5. The rate should be quoted both in figure and words clearly in Indian currency only.
6. Applicable taxes shall be recovered from the actual bill.
7. In case of more than one bidder quoting the same rate, the decision of the Purchase Committee shall be finalized as per sample based. After finalized the lowest bidder, then the bidder one sample copy/item will be prepared at their own cost and sample copy/item should be approved by the undersigned. The delivery item should be matched as per sample copy/item.
8. The successful bidders shall have to deliver the copy/item within the stipulated period in accordance with the supply order. In case of failure to supply of the ordered item in full within stipulated period, the security deposit money are likely to be forfeited without further correspondence and he shall also be blacklisted.